

December 16, 2010

11-049

ACCEPT PROPOSAL AND AWARD CONTRACTS FOR  
LAND SURVEYING SERVICES

PREPARED BY: John Persen, Coordinator, MWESB Procurement

FINANCIAL  
RESPONSIBILITY: Linda Degman, Bond Program, Associate Director

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services  
Randy McEwen, District Vice President  
Dr. Preston Pulliams, District President

REPORT: With passage of the 2008 bond measure, the College has the need to contract with qualified firms to provide land surveying services for projects initiated by the College. These general land survey tasks shall be in accordance with industry accepted standards and practices as well as the requirements of the local governing jurisdiction. Survey services shall include but are not limited to: obtaining information for site development plans, boundary surveys for land acquisition, environmental assessments and capital project construction sites.

A Request for Proposals (RFP) for these services was issued and made available to all interested firms on October 19, 2010. The RFP was advertised in the Daily Journal of Commerce, on the State of Oregon Procurement Network (ORPIN), and on the PCC Solicitation website. A total of forty two (42) entities, which included architects, engineers, consultants, plan centers, and other interested parties (sixteen (16) of which indicated they were MWESB firms) registered and downloaded a copy of the RFP document.

A total of nineteen (19) proposals were received in response to the RFP. Written Proposals were reviewed and rated by a Bond Program evaluation committee. Members of this committee scored the proposals based on the following criteria: firm background, firm experience and success, administration of work, project

scheduling and coordination, fee and social responsibility.

Written proposal evaluation scores by the Bond Team were as follows:

<u>Firm</u>	<u>Score</u>
AKS Engineering	353
Compass	349
David Evans Associates	337
Westlake Consultants	335
KPFF	330
Otak	330
Harper Houf Peterson Righellis	328
Olson Engineering	319
Chase, Jones & Assoc.	318
Cardno WRG	314
HDJ Design	312
Firwood Design, (ESB)	311
Lan Pacific, (MBE)	299
Buckel, (WBE)	295
Tom Nelson & Associates	295
CESNW, (ESB)	292
DK & Associates	285
HGE Inc	283
Bluedot Group, (ESB)	278

**RECOMMENDATION:** That the Board of Directors accept the proposals from the top six (6) scored firms: AKS Engineering, Compass, David Evans Associates, Westlake Consultants, KPFF, Otak and award Land Surveying Services contracts, in the amount of \$50,000, to each firm with the total for the five six firms not to exceed \$1,000,000 \$300,000 All expenditures for these services will be from bond funds.

12/22/2010 Corrections made per instructions from Randy McEwen