

September 16, 2010

11-017

AUTHORIZATION TO UTILIZE A COOPERATIVE
AGREEMENT FOR THE PURCHASE OF VIDEO
CONFERENCING BRIDGE REPLACEMENT

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REPORT: The College has a need to purchase new equipment to replace the damaged video conferencing bridge. The bridge was damaged by water that leaked through the floor above the TCB building when the water feature above overflowed. The bridge supports a number of IP video services at the College including video classrooms located at each campus, video conference rooms located throughout the District, desktop video conferencing, and VOIP telephone conferencing. Video conferencing is used to conduct meetings and teach courses at one location while making them remotely accessible from other locations, reducing travel time for staff and students. The estimated cost for replacement will exceed the \$150,000 threshold, requiring the Board of Directors approval (Board Policy B 505).

After careful review, the College technical staff determined that the equipment (Polycom) offered by OETC meets the requirements and needs of the College. The new equipment will allow for future resource expansion and, when not in use by PCC, the bridge is available to be utilized by other institutions. This will become another source of income and help recover the cost of the bridge.

The College is utilizing a cooperative contract from the Organization for Educational Technology and Curriculum (OETC). The College is a member of OETC, which is an incorporated not-for-profit organization dedicated to maximizing the value of educational technology. Utilizing an OETC contract is allowed without a competitive process per College Procurement Rules, CCR 214.

RECOMMENDATION: That the Board of Directors authorize the use of the cooperative contract for the acquisition of a video conferencing bridge based on the OETC contract #OETC-Polycom-DA. The term of the contract is valid through November, 2010. The estimated cost is \$315,997. Funding will be from the College insurance settlement, Risk Management and Bond Fund.