

January 21, 2010

10-055

AUTHORIZATION TO UTILIZE AN INTER-
GOVERNMENTAL COOPERATIVE CONTRACT FOR
ACQUISITION OF A DISTRICT WIDE FACILITY
CONDITION ASSESSMENT

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FINANCIAL
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REPORT: The College has a need to hire an Engineering firm to conduct a Facility Condition Assessment (FCA) in order to develop a comprehensive plan detailing facility deficiencies along with anticipated needs for the next ten (10) years allowing for effective long-range capital planning. This study is meant to complement the bond program. The service will be to provide and complete a district wide analysis of 1,916,795 gross square feet covering all District Facilities except Willow Creek and the Downtown Center. The engineering study and analysis will include specific building projects and cost estimates involving electrical, building exterior, fire/life/safety, health, heating, ventilation, and air conditioning (HVAC), interior/finish systems, plumbing, site (grounds and parking lots), security systems and vertical transportation (elevators). This information will be warehoused in a web database that is anticipated to be fully integrated into a computerized maintenance management system. The cost of the project also includes five (5) licenses, access to the database for ten (10) years, and a list of projects within all categories according to their importance or urgency. This long-range planning tool will allow the College to improve its capital budgeting and financial reporting responsibilities for both future bond program planning and the regular non-bond college facility planning. This project is estimated to

exceed the \$150,000 threshold, requiring the Board of Directors approval (B505).

The College will utilize an existing inter-governmental cooperative contract (allowable without a competitive process per College Procurement Rules, CCR 214). The Government Services Administration (GSA), based on Federal Acquisition Regulation, has a cooperative program that allows state and local government entities to utilize a variety of their existing contract for information technology products, software, facility management systems, and services contracts (GSA Schedule 70/84).

RECOMMENDATION: That the Board of Directors authorize the use of an inter-governmental contract to hire ISES Corporation to provide and complete a facility condition assessment. The contract will be valid through June 30, 2010, for an estimated cost of \$175,000. Funding will be from the Capital Projects Fund.