

November 19, 2009

10-034

RATIFICATION OF CONTRACT AWARD - FOR PRINTING,
BINDING AND MAILING FOR THE PCC COMMUNITIES
MAGAZINE

PREPARED BY: Sandy Wanner, Buyer/Contract Specialist

FINANCIAL RESPONSIBILITY: Kristin Watkins, Associate Vice President, College Advancement

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: The College is in need of printing, binding, and delivery services for publication of the Communities Magazine.

For several years, the College has produced a quarterly schedule for Community Education classes that has been mailed to selected zip codes and to addresses from database lists. The Communities Magazine provides a comprehensive focus on the College's partnerships with outside organizations in addition to class information. The publication includes sixteen pages of high-quality, four-color magazine content along with class offerings printed on newsprint.

An Invitation to Bid (ITB) was advertised on August 18, 2009, in the Daily Journal of Commerce, the State of Oregon ORPIN Vendor System, and the PCC Procurement website. A total of twenty (20) vendors registered and received copies of the ITB, fifteen (15) vendors were out of state and two (2) in-state vendors were Women Business Enterprises (WBE), neither of which submitted a response. On the deadline of September 3, 2009 at 2:00 P.M., the College received two (2) proposals. Bids were received from the following:

Vendor:	Lump Sum Bid	Cost per 1000 for Mailing
Eagle Web Press	\$255,808.00	\$4.00
Signature Graphics, Inc	\$292,964.00	\$ 9.00

Note: Neither firm is an MWESB firm.

RECOMMENDATION: That the Board of Directors ratify the contract to Eagle Web Press. The contract will be valid for three (3) years with an option to renew annually for another two (2) years, not to exceed \$1,279,040.00 over the five (5) year term. Expenditures for this project will come from the General fund.

APPLY TO THE STATE BOARD OF EDUCATION FOR
APPROVAL OF THE ASSOCIATE OF APPLIED
SCIENCE IN ARCHITECTURAL DESIGN AND
DRAFTING - RESIDENTIAL FOR PORTLAND
COMMUNITY COLLEGE

10-035

Steve Smith, Director, Curriculum Support Services

PREPARED BY:

Dan Findley, Division Dean, Math and Industrial
Technology

FINANCIAL
RESPONSIBILITY:

Dr. Christine Chisnell, Vice President, Academic and
Student Affairs
Dr. Preston Pulliams, District President

APPROVED BY:

The proposed Associate of Applied Science degree in
Architectural Design and Drafting - Residential is
designed to meet the needs of students who want a
residential focus and will align with the Oregon State
University Housing Studies program. The degree option
shares 70% of the coursework with the Associate of
Applied Science Architectural Design and Drafting
degree.

REPORT

RECOMMENDATION: That the College be authorized to submit an application
to the Oregon State Board of Education for the Associate
in Applied Science degree in Architectural Design and
Drafting - Residential for Portland Community College.

RECOMMENDATION: