

November 19, 2009

10-033

ACCEPT BIDS AND AWARD CONTRACTS FOR
ROOFING MAINTENANCE AND MINOR ROOFING
INSTALLATION PROJECTS

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FINANCIAL
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REPORT:

The College has the need to contract for roofing maintenance and minor roofing installation projects. It is the College's intent to select a prime contractor and an alternate contractor. In the event the prime contractor is unable to perform the requested work due to conflicts, workload issues, and the like, the work will be given to the alternate contractor.

The scope of services to be provided includes, but is not be limited to the following: removal of designated wet insulation; installation of new insulation; application of roof membrane and asphalt adhesive; application of approved aluminum over the roof repair; repairing blisters and splits; installation of cold process roofing and trowel asphalt mastic; installation of flashing cap metal and sheet metal details.

An Invitation to Bid (ITB) for these services was issued and made available to all interested firms on September 24, 2009. The ITB was advertised in the Daily Journal of Commerce, in the El Hispanic News, on the State of Oregon Procurement Network (ORPIN), and on the PCC Solicitation website. A total of twenty-nine (29) vendors that included roofers, manufacturers, consultants, plan centers, and other interested parties registered and downloaded a copy of the ITB document; five (5) indicated they are MWESB firms,

The ITB stipulated that the award will be made to the

bidder(s) whose bid results in the lowest overall ownership cost or "best value" as it is determined by ORS 279.015(5), and based upon the evaluation criteria listed below. The evaluation may result in the award being made other than to the lowest priced bid.

A total of six (6) bids were received in response to the ITB Bids were reviewed and rated by an evaluation committee made up of three (3) PCC employees, based on the following criteria: qualifications of project team; experience working with an academic calendar; experience with projects of similar scope and size; professional certifications held by both the company and the individual employees of the company; resources and ability to meet deadlines; warranties; fee structure; and ability to respond to emergency needs.

Bids were received from the following companies:

<u>Company</u>	<u>Points</u>
Snyder Roofing of Oregon	535
Anderson Roofing	505
ABC Roofing	430
McDonald and Wetle	285
Buckeroo-Thermoseal	233
Powless Roofing	212

Note: No Bids were submitted by certified MWESB firms.

The evaluation committee recommends awarding the contracts to Snyder Roofing of Oregon (primary) and Anderson Roofing (alternate).

RECOMMENDATION: That the Board of Directors accept the bids from, and award contracts to Snyder Roofing of Oregon as primary contractor, and to Anderson Roofing as alternate contractor, to provide roofing maintenance and minor roofing installation projects. The total annual expenditure for these services is estimated at \$600,000. The initial contract period will commence November 20, 2009 (or as soon as possible after the contracts are negotiated) and end November 30, 2012 subject to renewal on an annual basis, beginning December 1, 2012 through November 30, 2014. All expenditures for these services will be from the General and Capital Project Funds.