

July 16, 2009

10-013

ACCEPT BID/AWARD CONTRACT TO DAVE OTIS
MASONRY AND RESTORATION COMPANY FOR
CONCRETE RESTORATION AND WATERPROOFING
SERVICES

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Keith Gregory, Interim Director, Physical Plant

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services;
Dr. Preston Pulliams, District President

REPORT: The College has a need to contract with a qualified firm to provide Concrete Restoration and Waterproofing Services at various PCC District locations.

The scope of this project includes, but is not limited to: obtaining any necessary permits; providing general concrete restoration, waterproofing, repair, maintenance and consulting services; furnishing, delivery and application of specified concrete and related components; concrete cutting and grinding for trip hazards; removal and proper disposal of damaged concrete; inspection of concrete and replacement of all deteriorated concrete; cement and masonry restoration; and replacement of expansion joints.

An Invitation to Bid (ITB) for concrete restoration and waterproofing services was issued on May 29, 2009. The ITB was advertised on the State of Oregon Procurement Information Network (ORPIN), the College's Purchasing Website on June 1, 2009, and in the Daily Journal of Commerce on June 3, 2009. Sixteen (16) ITB documents were downloaded from the College's Purchasing website, of which three (3) were Minority, Women, and Emerging Small Business (MWESB) firms. Four bids were received by the June 10, 2009 deadline from the following companies:

<u>Contractor</u>	<u>Total Point Value</u>
Dave Otis Masonry and Restoration*	3,275
Precision 1 Coatings	3,445
D&R Masonry Restoration	3,625
Western Waterproofing Co.	3,639

The award recommendation was made for the company with the lowest point value and was based on the following criteria:

- Hourly rate for cement mason and/or journeyman
- Hourly rate for a laborer
- Percentage mark-up for materials
- Percentage mark-up for equipment rental

*Note: Dave Otis Masonry Restoration is certified through the State of Oregon Office of Minority, Women, and Emerging Small Business.

RECOMMENDATION: That the Board of Directors accept the bid and award the contract to Dave Otis Masonry and Restoration for concrete restoration and waterproofing services in the amount of \$150,000.00 (annual estimate), with an option for the college to renew the contract on an annual basis for an additional four (4) years. The contract shall not exceed five (5) years. Expenditures for this project will come from the capital projects fund and the general fund.