

May, 21, 2009

09-092

GRANT AUTHORIZATION TO ENTER INTO A LEASE
OF PROPERTY TO RELOCATE THE HILLSBORO
EDUCATION CENTER CURRENTLY LEASED FROM
WASHINGTON COUNTY.

PREPARED BY: Steven J. Hopf, Manager, Purchasing

FINANCIAL
RESPONSIBILITY: Wing-Kit Chung, Vice President, Administrative Services

APPROVED BY: Wing-Kit Chung, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: Washington County has served notice to vacate the space currently leased by the College to operate the Hillsboro Education Center (HEC) by June 30, 2010. The City of Hillsboro has proposed relocating HEC to the ground floor of their new Intermodal Facility (IMF) that will be located on the MAX line and across the street from Tuality Hospital in Hillsboro. Negotiating a lease with the City of Hillsboro will allow PCC to further explore strategic alliances with the City of Hillsboro, Pacific University, and Tuality Hospital.

Per Board Policy B 214, the Board will approve leases with a contract value of \$75,000 or more. The College proposes leasing 9,000 square feet, the same square footage the HEC currently uses. The College and the City of Hillsboro will negotiate a mutually agreeable intergovernmental lease agreement. PCC currently pays Washington County about \$135,000 a year for the 9,000 square feet space PCC occupies. Staff estimates initial annual lease cost for College to lease space in the IMF will be about the same as leasing cost from Washington County.

RECOMMENDATION: That the Board of Directors grant authority for the District President or his designee to enter into a lease of the above-mentioned space with the City of Hillsboro to relocate the HEC.