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09-061

ACCEPT PROPOSAL AND AWARD CONTRACT FOR  
VOICE OVER IP PHONE SYSTEM

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FINANCIAL  
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REPORT: The College has a need to replace the existing vintage phone system with a new Voice Over IP Phone System. Implementation would begin at the new Willow Creek Center location with additional locations to follow over the next five (5) years. The initial foundation equipment will be installed at the Sylvania and Cascade Campuses using a pilot group to gain experience with full system testing and implementation of the proposed VoIP solution. After implementation at Willow Creek, VoIP will be implemented at all three (3) campuses and eight (8) centers. The estimated cost for these services will exceed the \$100,000.00 threshold, which requires a formal solicitation process, Request for Proposal (RFP).

On October 17, 2008, the RFP was released and made available to all interested vendors. The RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN vendor system and the PCC Solicitation website. A total of sixty one (61) vendors registered and received a copy of the RFP.

At the proposal submission closing time of 10:00 AM on November 18, 2008, the College had received a total of eight (8) proposals. The committee members consisting of TSS support staff evaluated all proposals based on the following criteria: functionality and implementation, vendor qualifications, performance, support services, customer references and partnership. After reviewing the proposals, the committee selected two (2) proposals for

further evaluation. Each vendor was invited to demonstrate their product for three (3) weeks. This involved product implementation with the PCC system, testing and training with staff. Below are the two (2) proposers selected and their final evaluation scores. The award was made to the proposer receiving the highest total evaluation score.

Evaluation scores:

<b><i>Proposers</i></b>	<b><i>Evaluation Score</i></b>
KRP Communications	170
Integra Telecom	161

Note: None of the vendors who submitted proposals were MWESB firms.

After careful review the committee recommended awarding the contract to KRP Communications.

**RECOMMENDATION:** The Board of Directors accept the proposal and award the contract to KRP Communications. The contract will be valid for five (5) years. The contract amount is not to exceed \$ 2,385,844.00 for the entire five (5) year term of the contract. This is a "Go Oregon" stimulus project, funding will be provided from the General and Bond fund, up to 50% reimbursed to the College by the Oregon Department of Community Colleges and Workforce Development (ODCCWD) from State economic stimulus funds.