# February 19, 2009

<u>09-055</u>

ADOPTION OF THE COLLEGE CALENDAR OF

**INSTRUCTION FOR 2009-2010** 

PREPARED BY:

Dr. Christine Chairsell, District Vice President,

Academic and Student Affairs

APPROVED BY:

Dr. Preston Pulliams, District President

RECOMMENDATION:

That the Board of Directors adopt the attached

Portland Community College 2009-2010 Calendar of

Instruction.

#### PORTLAND COMMUNITY COLLEGE

## Calendar of Instruction 09-10

#### 16-Month Calendar

Calendar for 13 month employees and for programs and classes with variable starting dates and variable lengths.

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Classes begin or end

Inservice

Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

H Days on which the college is generally closed except for emergency services.

One Non-contract Day: Monday, January 18, 2010

All holidays are subject to bargaining contracts:

College-wide Inservice Day: Monday September 14, 2009 Campus Inservice Day: Tuesday September 15, 2009 SAC Inservice Days: October 20, 2009 & April 27, 2010

SAC Chair and Admin Support Meeting: Monday, September 14, 2009

**Faculty Contract Days:** 

163 Instructional Days

13 Non-teaching contract work

4 Holidays

180 Contract Days

#### Summer Term 2009

11 weeks - 54 Teaching Days

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Classes begin or end
Inservice

Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

H Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: June 22

HOLIDAYS: July 3 - Independence Day

Sep 7 - Labor Day

END OF TERM: September 6

CLASSES WILL BE HELD:

Saturday, July 4 Sunday, July 5

FINAL GRADES MUST BE SUBMITTED

BY: Sep 8

LIBRARY SUMMER HOURS Are available at <a href="http://www.pcc.edu/library/about/hours.htm">http://www.pcc.edu/library/about/hours.htm</a>

SUMMER REGISTRATION STARTS: May 9, 2009

# LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

#### Fall Term 2009

12 weeks - 56 Teaching Days

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Classes begin or end
Inservice

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H Days on which the college is generally closed except for emergency services.

COLLEGE WIDE INSERVICE: September 14, 2009

CAMPUS INSERVICE: September 15, 2009

CLASSES BEGIN: September 21, 2009

SAC INSERVICE: October 20, 2009

#### HOLIDAYS:

September 7 - Labor Day November 11 - Veteran's Day November 26 & 27 - Thanksgiving December 24, 25 & 28 - Winter Holiday

#### CLASSES WILL BE HELD:

Saturday, November 28 Sunday, November 29

FINALS WEEK: December 7 - 13

END OF TERM: December 13

FINAL GRADES MUST BE SUBMITTED

BY: December 14

LIBRARY FALL HOURS: Are available at <a href="http://www.pcc.edu/library/about/hours.htm">http://www.pcc.edu/library/about/hours.htm</a>

FALL REGISTRATION STARTS: May 23, 2009

#### LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

#### Winter Term 2010

11 weeks - 54 Teaching Days

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☐ Classes begin or end ☐ Inservice

Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

H Days on which the college is generally closed

except for emergency services.

**CLASSES BEGIN:** January 4

#### HOLIDAYS:

January 1 - New Years Day

### NON-CONTRACT DAY:

January 18 - Martin Luther King Day

FINALS WEEK: March 15 - 21

END OF TERM: March 21

# FINAL GRADES MUST BE SUBMITTED

BY: March 22

LIBRARY WINTER HOURS: Are available at <a href="http://www.pcc.edu/library/about/hours.htm">http://www.pcc.edu/library/about/hours.htm</a>

WINTER REGISTRATION STARTS: November 13, 2009

# LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

### Spring Term 2010

11 weeks - 53 Teaching Days

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Classes begin or end
Inservice

Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

H Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: March 29

SAC INSERVICE: April 27

HOLIDAY: May 31 - Memorial Day

**GRADUATION:** June 11

FINALS WEEK: June 7 - 13

END OF TERM: June 13

FINAL GRADES MUST BE SUBMITTED

BY: June 14

LIBRARY SPRING HOURS: Are available at <a href="http://www.pcc.edu/library/about/hours.htm">http://www.pcc.edu/library/about/hours.htm</a>

SPRING REGISTRATION STARTS: February 26, 2010

# LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

### Summer Term 2010

11 weeks - 54 Teaching Days

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Classes begin or end
Inservice

Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

H Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: June 21

HOLIDAYS: July 5 - Independence Day

September 6 - Labor Day

END OF TERM: September 5

FINAL GRADES MUST BE SUBMITTED

BY: September 7

LIBRARY SUMMER HOURS: Are avialable at <a href="http://www.pcc.edu/library/about/hours.htm">http://www.pcc.edu/library/about/hours.htm</a>

SUMMER REGISTRATION STARTS: May 7, 2010

# LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.