

June 26, 2008

08-094

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Temporary Appointment-
Kenneth W. Harwood

Business Training and Educational Development Coordinator, Institute for Health Professionals, Center for Business and Industry, Extended Learning Campus

Annual Salary Rate: \$45,143 @.675 FTE Grade: 5 Step: 3
Effective: May 5, 2008 to May 5, 2009

Education: Portland State University MS 1997
Educational Policies & Foundations
Of Administration (PACE)

University of Portland BS 1972

Most Recent Experience: Portland Community College
Instructor, Institute for Health Professionals

Applicant Flow: Direct Appointment

2. Academic Professional Appointment-Susan Jeannet

Accountant II, PCC Foundation, Office of the District President
Annual Salary Rate: \$47,271 @.50 FTE Grade: 3 Step: 8
Effective: May 8, 2008

Education: University of Washington MA 1996
Master of Social Work
University of Washington BA 1992
Social Welfare

Most Recent Experience: Attorney General's Sexual Assault Task Force
Administrative Director (temporary, contracted
position)

Applicant Flow:

Gender

0 Male
6 Female
0 Unspecified

Ethnicity

5 Caucasian
0 African American
0 Asian or Pacific
Islander
0 Hispanic
0 American
Indian/Alaska
Native
1 Unspecified

6 Total

6 Total

3. Academic Professional (Non-General Fund) Temporary Appointment- Sara R. Nelson

Education Coordinator, Career Pathways, Workforce Economic and
 Community Development, Extended Learning Campus
 Annual Salary Rate: \$40,955 Grade: 4 Step: 2
 Effective: April 28, 2008 to April 28, 2009

Education: Willamette University MBA 2004
 Master of Business Administration

University of Puget Sound BA 1999
 Politics and Government; Studio Arts

Most Recent Experience: Portland Community College
 Employment Specialist

Applicant Flow: Direct Appointment

4. Academic Professional (Non-General Fund) Appointment-Gratia Minor

Learning Skills Specialist, Campus Student Services, Student Development,
 Rock Creek Campus
 Annual Salary Rate: \$39,802 Grade: 3 Step: 3
 Effective: June 16, 2008

Education: Whitworth College BA 2001
 Spanish

Most Recent Experience: Portland Community College
 Student Resource Specialist

Applicant Flow:

Gender

6 Male
 9 Female
 1 Unspecified

Ethnicity

12 Caucasian
 1 African American
 0 Asian or Pacific
 Islander
 3 Hispanic
 0 American
 Indian/Alaska
 Native
 0 Unspecified

16 Total

16 Total

5. Academic Professional (General Fund) Appointment-Vanessa Wood

Grants Officer, Grants Development and Administration, Academic and Student Affairs

Annual Salary Rate: \$42,142

Grade: 5 Step: 1

Effective: May 12, 2008

Education: Pacific Lutheran University BA 1999
Communication and Global Studies

Most Recent Experience: Portland Community College
PCC Foundation, Grant Writing Consultant

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
7 Male	9 Caucasian
7 Female	1 African American
3 Unspecified	1 Asian or Pacific Islander
	1 Hispanic
	1 American Indian/Alaska Native
	4 Unspecified
<hr/> 17 Total	<hr/> 17 Total

6. Administrative (General Fund) Appointment -Miriam Friedman

Director of Grant Development, Grants Development & Administration, Academic and Student Affairs

Annual Salary Rate: \$66,007

Grade: M

Effective: May 28, 2008

Education: Portland State University MS 2005
Ed Policy, Foundation and Admin
University of Mass BA 1992
Psychology

Most Recent Experience: Portland Community College
Interim Director of Grants Development

Applicant Flow: Direct Appointment

7. Administrative Appointment – Samantha Hopf

Systems Administrator, Financial Services, Administrative Services
 Annual Salary Rate: \$65,000 Grade: L
 Effective: June 23, 2008

Education:	Eastern Washington University	MBA	1997
	Business Administration		
	Whitworth College	BA	1988
	Business Management		
	Diablo Valley College	AA	1979
	Hotel & Restaurant Management		

Most Recent Experience: Portland State University
 Office Manager, Continuing
 Education/Graduate School of Education

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	5 Male	6 Caucasian
	3 Female	1 Asian or Pacific Islander
	1 Unspecified	1 American Indian/Alaska Native
		1 Unspecified
	<hr/> 9 Total	<hr/> 9 Total

8. Administrative Appointment – Birgitte Ryslinge

Dean of Instruction, Office of the Campus President, Rock Creek Campus
 Annual Salary Rate: \$90,500 Grade: O
 Effective: July 14, 2008

Education:	Alliant International University	MA	2000
	Organizational Psychology		
	University of the Pacific	MA	1997
	Psychology		
	University of California – Berkeley	MBA	1983
	Strategic Planning		
	University of the Pacific	BS	1979
	Business Administration		

Most Recent Experience: Las Positas College
 Academic Services Dean

Applicant Flow:

Gender
30 Male
12 Female

Ethnicity
32 Caucasian
3 African American
1 Asian or Pacific Islander
1 American Indian/Alaska Native
3 Hispanic
2 Unspecified

42 Total

42 Total

9. Faculty Temporary Appointment-James R. Hart

Instructor, Chemistry, Allied Health and Science, Cascade Campus

Annual Salary Rate: \$45,449 Step: 2

Effective: Started as 2 term Daily Rate on August 21, 2007 to March 22, 2008 changed to 1 year temporary on March 31, 2008 to June 14, 2008

Education:

Colorado State University PhD 1990
Inorganic Chemistry
University of Wisconsin BS 1983
Chemistry

Most Recent Experience:

Portland Community College
2 term Daily Rate Instructor

Applicant Flow:

Direct Appointment

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN June 26, 2008 PERSONNEL REPORT**

Male 2
Female 7

9

Caucasian 8
African American 0
Hispanic 1
Asian/Pacific Islander 0

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