April 17, 2008

08-076 APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors approve the following

actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund Temporary) Appointment - Doree Dennis

Learning Skills Specialist, Health Professionals, Early Education and Family Studies,

Sylvania Campus

Annual Salary Rate: \$39,802 @.47 FTE Grade: 3 Step: 3

Effective: March 10, 2008 through September 1, 2008

Education: School for International Training MA 2006

TESOL

University of Oregon BS 1989

Biology

Cottey College AA 1987

Liberal Arts

Most Recent Experience: Portland Community College

Adjunct ESOL Instructor

Applicant Flow: Direct Appointment

2. Academic Professional (Temporary) Appointment - Brooke Michelson

Academic Advising Specialist, Student Development, Extended Learning Campus

Annual Salary Rate: \$34,888 Grade: 2 Step: 1

Effective: March 17, 2008 to November 20, 2008

Education:

Humboldt State University

BA 2005

Psychology

Cosumnes River College

AA 2002

General Studies

Most Recent Experience:

Portland Community College

Academic Advising Specialist (Casual)

Applicant Flow:

Direct Appointment

3. Academic Professional (Non-General Fund) Appointment - Melinda Nunez

ETS/TRiO Advisor, Student Development, Rock Creek Campus Annual Salary Rate: \$39,802 @ .85FTE Grade: 3 Step: 3

Effective: March 31, 2008

Education:

University of Oregon

BS 2001

Ethnic Studies

Most Recent Experience:

Portland Community College

Program Advisor

Applicant Flow:

Gender

Ethnicity

11 Male

25 Caucasian

22 Female

25 Caucasian

2 1 0111010

2 African American

3 Unspecified

1 Asian or Pacific Islander

3 Hispanic

5 Unspecified

36 Total

36 Total

4. Academic Professional Appointment - Suellen Rinker

Academic Advising Specialist, Student Support Services, Sylvania Campus

Annual Salary Rate: \$36,108

Grade: 2

Step: 2

Effective: March 10, 2008

Education:

University of Sarasota

MS 2002

Guidance Counseling

Central Washington State College

BA 1972

Psychology

Most Recent Experience:

Portland Community College

Academic Advising Specialist (Casual Temporary)

Applicant Flow:

Gender

Ethnicity

45 Caucasian

18 Male 49 Female

3 African American

6 Unspecified

3 Asian or Pacific Islander

7 Hispanic

1 American Indian/Alaska Native

14 Unspecified

73 Total

73 Total

5. Administrative Appointment - James Crofts

Finance Division Manager, Accounting Services, Administrative Services

Annual Salary Rate: \$89,152

Grade: M

Effective: January 4, 2008

Education:

Utah State University

BS 1983

Accounting

Most Recent Experience:

Portland Community College

Interim Accounting Services Manager

Applicant Flow:

Gender

Ethnicity

7 Male

11 Caucasian

9 Female

1 Hispanic

0 Unspecified

3 Asian or Pacific Islander

1 African American

16 Total

16 Total

6. Administrative Appointment - Jody Potter

Student System Support/Development Manager, Enrollment Services, Rock Creek Campus

Annual Salary Rate: \$62,000

Grade: L

Effective: April 7, 2008

Education:

Washington State University

BA 1979

Business Administration

Washington State University

BA 1978

Foreign Languages and Literature

Most Recent Experience:

Eastern Oregon University Information Systems Manager

Applicant Flow:

Gender 3 Male Ethnicity

5 Caucasian

4 Female

1 Asian or Pacific Islander

2 Unspecified

1 Hispanic

2 Unspecified

9 Total

9 Total

7. Administrative Appointment - Karen Sanders

Division Dean of Social Science and College Preparation, Rock Creek Campus

Annual Salary Rate: \$75, 493

Grade: N

Effective: March 31, 2008

Education:

Oregon State University

PHD 2007

Community College Leadership

Alaska Pacific University

MA 1995

Adult Education

Concordia College Political Science BA 1988

Most Recent Experience:

Portland Community College

Interim Division Dean Social Science and College Prep.

Applicant Flow:

Gender

Ethnicity 18 Caucasian

15 Male

9 Female

1 Hispanic

0 Unspecified

0 Asian or Pacific Islander

1 American Indian/Alaska Native

2 African American

2 Unspecified

24 Total

24 Total

8. Administrative Appointment (Temporary) - Karen Shimada

Program Manager I, President's Office, Life by Design Program

Annual Salary Rate: \$54,900

Grade: I

Effective: March 21, 2008 to January 31, 2010

Education:

University of Hawaii

MA 1982

Public Health

University of Wisconsin

BS 1980

Adult Education

Most Recent Experience:

Life By Design NW

Program Manager (Consultant)

Applicant Flow

Direct Appointment

9. Faculty Appointment - Allinee Flanary

Reference Librarian, Library & Media Services, Cascade Campus

Annual Salary Rate: \$43,913

Step: 1

Effective: March 21, 2008

Education:

Emporia State University

MLS 2007

Master Library Science

University of California

BA 2001

Community Studies

Most Recent Experience:

Portland Community College

Reference Librarian (2 term Daily Rate)

Applicant Flow:

Direct Appointment

ETHNIC AND GENDER DESCRIPTION OF STAFF PROPOSED TO BE HIRED IN APRIL 17, 2008 PERSONNEL REPORT

Male	1
Female	8
	9
Caucasian	8
African American	1
Hispanic	0
American Indian/Alaska Native	0
Asian/Pacific Islander	0
	9