

March 20, 2008

08-059

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Dr. Preston Pulliams, District President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment – Jude Apodaca

Student Resource Specialist, Upward Bound Program, Student Development and Student Support Services, Sylvania Campus

Annual Salary Rate: \$39,802 @.9 FTE Grade: 3 Step: 3

Effective: March 3, 2008

Education: Humboldt State University BA 2000
Psychology

Rio Hondo College AA 1997
General Education

Most Recent Experience: Self Determination Resources Inc.
Personal Agent

Applicant Flow:

Gender

5 Male
14 Female
0 Unspecified

Ethnicity

14 Caucasian
2 Hispanic
3 Unspecified

19 Total

19 Total

2. Academic Professional (Temporary-Job Share) Appointment – Regina C. Broich

Financial Aid Coordinator, Enrollment Services Academic Services Division
Annual Salary Rate: \$46,723 @.50 FTE Grade: 5 Step: 4
Effective: March 1, 2008 through February 28, 2009

Education: University of Oregon BA 1997
English

Most Recent Experience: Portland Community College
Financial Aid Coordinator

Applicant Flow: Direct Appointment

3. Academic Professional Appointment – Dawn Davis

Community Education Program Coordinator, Workforce Economic and Community
Development, Extended Learning Campus
Salary Rate: \$43,617 Grade: 5 Step: 2
Effective: January 4, 2007

Education: Portland State University MSE 2007
Post Secondary and Adult
Continuing Education

Ohio State University BS 1976
Zoology

Most Recent Experience: Portland Community College
Community Education Online Learning Program
Coordinator

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
10 Male	26 Caucasian
22 Female	1 American Indian/Alaskan
3 Unspecified	1 Asian or Pacific Islander
	1 Hispanic
	6 Unspecified
<hr/> 35 Total	<hr/> 35 Total

4. Academic Professional (Non-General Fund) Appointment – Kim A. Davis

Employment Specialist, Workforce and Economic and Community Development,
Extended Learning Campus

Annual Salary Rate: \$38,455 Grade: 3 Step: 2

Effective: March 4, 2008

Education: University of Oregon BS 2003
Journalism & Communication

Most Recent Experience: Job Corps
Career Transition Specialist

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	9 Male	18 Caucasian
	22 Female	8 African American
	3 Unspecified	4 Asian or Pacific Islander
		1 Hispanic
		3 Unspecified
	<hr/>	<hr/>
	34 Total	34 Total

5. Academic Professional (Non-General Fund Temporary) Appointment – Danielle Kelly

Employment Specialist, Workforce Training and Economic Development Division,
Extended Learning Campus

Annual Salary Rate: \$39,802 Grade: 3 Step: 3

Effective: February 6, 2008 through June 30, 2008

Most Recent Experience: Portland Community College
Career Specialist (Casual Temporary)

Applicant Flow: Direct Appointment

6. Academic Professional Appointment – Tammy Marquez

Business Training and Educational Development Coordinator, Small Business Development Center, Workforce Training and Economic Development Division, Extended Learning Campus

Annual Salary Rate: \$53,617

Grade: 5

Step: 8

Effective: February 21, 2008

Education: George Fox University MBA 2004
Business Administration Management

Warner Pacific College BS 2001
Human Development and Family Studies

Most Recent Experience: PCC Small Business Development Center
Business Advisor/Instructor

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
3 Male	4 Caucasian
2 Female	1 African American
<hr/> 5 Total	<hr/> 5 Total

7. Academic Professional (Non-General Fund Temporary) Appointment – Gretchen Quay

Learning Skills Specialist, Student Development, Perkins Title I, Cascade Campus

Annual Salary Rate: \$44,128 Grade: 3 Step: 6

Effective: March 3, 2008 to November 20, 2008

Education: Portland State University BS 1976
Elementary Education

Most Recent Experience: Portland Community College
Academic Advising Specialist

Applicant Flow: Direct Appointment

8. Academic Professional (Temporary) Appointment – Samuel Schroetke

Student Resource Specialist, Business, PCC Prep, Student Retention and Support,
Extended Learning Campus

Annual Salary Rate: \$37,156 Grade: 3 Step: 1

Effective: February 25, 2008 through February 20, 2008

Education: Portland State University BA 2006
 Arts & Letters

Most Recent Experience: Portland Community College
 Casual Employee - Resource Specialist

Applicant Flow: Direct Appointment

9. Academic Professional Appointment – Diane Thornton

Women's Resource Center Assistant Coordinator, Student Development, Cascade
Campus

Annual Salary Rate: \$39,802 Grade: 3 Step: 3

Effective: February 15, 2008

Education: George Fox University BA 2002
 Management & Organizational Leadership

Most Recent Experience: Portland Community College
 Temp-Women's Resource Center Assistant Coordinator

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
1 Male	60 Caucasian
84 Female	9 African American
5 Unspecified	1 American Indian/Alaska Native
	3 Asian or Pacific Islander
	1 Hispanic
	16 Unspecified
<hr/> 90 Total	<hr/> 90 Total

10. Academic Professional Appointment – Barbara Zeal

Business Training and Educational Development Coordinator, Institute for Health
Care Professionals, Workforce Training and Economic Development Division,
Extended Learning Campus

Annual Salary Rate: \$45,143

Grade: 5

Step: 3

Effective: March 3, 2008

Education: Portland State University BS 1980
Health Education

Portland State University BS 1980
General Science

Most Recent Experience: State of Oregon, Public Health Division
Public Health Educator and Program Coordinator

Applicant Flow:

Gender

4 Male
21 Female
4 Unspecified

Ethnicity

18 Caucasian
2 African American
1 American Indian/Alaska Native
2 Asian or Pacific Islander
6 Unspecified

29 Total

29 Total

11. Administrative Appointment – Brian Olson

Center for Business and Industry Manager, Workforce Training and Economic
 Development Division; Extended Learning Campus
 Annual Salary Rate: \$76,000 Grade: M
 Effective: March 3, 3008

Education: City University MBA 1995
 Business Administration
 Washington State University BS 1978
 Biology

Most Recent Experience: The Rivendell Group, Ltd
 President

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	6 Male	11 Caucasian
	6 Female	2 African American
	3 Unspecified	2 Unspecified
	15 Total	15 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
 PROPOSED TO BE HIRED IN MARCH 20, 2008 PERSONNEL REPORT**

Male	4
Female	7
	11
Caucasian	9
Asian/Pacific Islander	1
Hispanic	1
	11