

**08-049**

**ADOPTION OF THE COLLEGE CALENDAR OF INSTRUCTION FOR 2008-2009**

**PREPARED BY:** Dr. Christine Chairsell, District Vice President,  
 Academic and Student Affairs

**APPROVED BY:** Dr. Preston Pulliams, District President

**RECOMMENDATION:** That the Board of Directors adopt the attached  
 Portland Community College 2008-2009 Calendar of Instruction.

Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31
JULY - 08																															
AUGUST - 08																															
SEPTEMBER - 08																															
OCTOBER - 08																															
NOVEMBER - 08																															
DECEMBER - 08																															
JANUARY - 09																															
FEBRUARY - 09																															
MARCH - 09																															
APRIL - 09																															
MAY - 09																															
JUNE - 09																															

Classes begin or end  
 Inservice  
 Days on which the college is generally closed  
 Non-working days for 180-day contract instructors unless assigned to fulfill the 180-day contract  
 Days on which the college is generally closed except for emergency services

**College-wide inservice Day: Monday September 22, 2008**  
**Campus inservice Day: Tuesday September 23, 2008**  
**SAC inservice Days: October 29, 2008 & April 30, 2009**  
 SAC Chair and Admin Support Meeting: Tuesday, September 23, 2008  
 One Non-Contact Day: Monday, January 14, 2009  
 All holidays are subject to pending contracts.  
 Faculty Contact Days:  
 103 Instructional Days  
 15 Non-teaching contract work  
 2 Holidays  
 180 Contact Days

PORTLAND COMMUNITY COLLEGE  
**Calendar of Instruction 08-09**

**Annual 12-Month Calendar**

Calendar for 12 month employees and for programs and classees with variable starting dates and variable lengths.

JULY - 08							AUGUST - 08							SEPTEMBER - 08							OCTOBER - 08						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	H	5						1	2		H	2	3	4	5	6				1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13	5	6		8	9	10	11
13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20	12	13	14	15	16	17	18
20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22	23	24	25	26	27	19	20	21	22	23	24	25
27	28	29	30	31			24	25	26	27	28	29	30	28	29	30					26	27	28	29	30	31	
							31																				

NOVEMBER - 08							DECEMBER - 08							JANUARY - 09							FEBRUARY - 09							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1		1	2	3	4	5	6					H	2	3		1	2	3	4	5	6	7
2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10	8	9	10	11	12	13	14	
9	10	H	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17	15	16	17	18	19	20	21	
16	17	18	19	20	21	22	21	22	23	H	H	H	27	18	H	20	21	22	23	24	22	23	24	25	26	27	28	
23	24	25	26	H	H	29	28	29	30	31				25	26	27	28	29	30	31								
30																												

MARCH - 09							APRIL - 09							MAY - 09							JUNE - 09						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27
29	30	31					26	27	28	29	30	24	H	26	27	28	29	30	28	29	30						
														31													

- Classes begin or end
- Inservice

- Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.
- H** Days on which the college is generally closed except for emergency services.

**College-wide Inservice Day: Monday September 22, 2008**

**Campus Inservice Day: Tuesday September 23, 2008**

**SAC Inservice Days: October 29, 2008 & April 30, 2009**

SAC Chair and Admin Support Meeting: Tuesday, September 23, 2008

**Faculty Contract Days:**

- 163 Instructional Days
- 13 Non-teaching contract work
- 4 Holidays
- 180 Contract Days

**One Non-contract Day: Monday, January 19, 2009**

All holidays are subject to bargaining contracts.

**Summer Term 2008**

11 weeks - 53 Teaching Days

JUNE - 08							July -08							August - 08							September - 08						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7			1	2	3	H	5						1	2		H	2	3	4	5	6
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	21	22		24	25	26	27
29	30						27	28	29	30	31			24	25	26	27	28	29	30	28	29	30				
														31													

- Classes begin or end
- Inservice

**H** Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.  
**H** Days on which the college is generally closed except for emergency services.

**CLASSES BEGIN:** June 23

**SUMMER REGISTRATION STARTS:** May 9, 2008

**HOLIDAYS:** July 4 - Independence Day  
 Sep 1 - Labor Day

**LATE REGISTRATION FOR CREDIT CLASSES:**

After first class meeting, instructor/department permission required.

**END OF TERM:** September 7

**NOTE:**

Registration dates subject to change if problems arise with the production of the class schedule.

**FINAL GRADES MUST BE SUBMITTED**

**BY:** Sep 8

No advanced registration for pre-arranged programs.

**LIBRARY WINTER HOURS:** Are available at <http://www.pcc.edu/library/about/hours.htm>

Last day to drop classes & receive a "W": See policy in class schedule.

**Fall Term 2008**

12 weeks - 56 Teaching Days

SEPTEMBER - 08							OCTOBER - 08							NOVEMBER - 08							DECEMBER - 08							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	
	H	2	3	4	5	6				1	2	3	4							1			1	2	3	4	5	6
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	H	12	13	14	15	14	15			17	18	19	20
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	H	H	H	27	
28	29	30					26	27	28	29	30	31	23	24	25	26	H	H	29	28	29	30	31					
													30															

- Classes begin or end
- Inservice

■ Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.  
**H** Days on which the college is generally closed except for emergency services.

**COLLEGE WIDE INSERVICE:** September 15, 2008

**FALL REGISTRATION STARTS:** May 23, 2008

**CAMPUS INSERVICE:** September 16, 2008

**LATE REGISTRATION FOR CREDIT CLASSES:**  
 After first class meeting, instructor/department permission required.

**CLASSES BEGIN:** September 22, 2008

**NOTE:**  
 Registration dates subject to change if problems arise with the production of the class schedule.

**SAC INSERVICE :** October 29, 2008

No advanced registration for pre-arranged programs.

**HOLIDAYS:**

- September 1 - Labor Day
- November 11 - Veteran's Day
- November 27 & 28 - Thanksgiving
- December 24, 25 & 26 - Winter Holiday

Last day to drop classes & receive a "W": See policy in class schedule.

**CLASSES WILL BE HELD:**

- Saturday, November 29
- Sunday, November 30

**FINALS WEEK:** December 8 - 14

**END OF TERM:** December 14

**FINAL GRADES MUST BE SUBMITTED**

**BY:** December 15

**LIBRARY FALL HOURS:** Are available at  
<http://www.pcc.edu/library/about/hours.htm>

**Winter Term 2009**

11 weeks - 54 Teaching Days

JANUARY - 09							FEBRUARY - 09							MARCH - 09						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
				H	2	3	1	2	3	4	5	6	7	1	2	3	4	5	6	7
4	5	6	7	8	9	10	8	9	10	11	12	13	14	8	9	10	11	12	13	14
11	12	13	14	15	16	17	15	16	17	18	19	20	21	15	16	17	18	19	20	21
18	H	20	21	22	23	24	22	23	24	25	26	27	28	22	23	24	25	26	27	28
25	26	27	28	29	30	31								29	30	31				

- Classes begin or end
- Inservice

- Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.
- Days on which the college is generally closed except for emergency services.

**CLASSES BEGIN:** January 5

**WINTER REGISTRATION STARTS:** November 14, 2008

**HOLIDAYS:**

January 1 - New Years Day

**LATE REGISTRATION FOR CREDIT CLASSES:**

After first class meeting, instructor/department permission required.

**NON-CONTRACT DAY:**

January 19 - Martin Luther King Day

**NOTE:**

Registration dates subject to change if problems arise with the production of the class schedule.

**FINALS WEEK:** March 16 - 22

**END OF TERM:** March 22

No advanced registration for pre-arranged programs.

**FINAL GRADES MUST BE SUBMITTED**

**BY:** March 23

Last day to drop classes & receive a "W": See policy in class schedule.

**LIBRARY WINTER HOURS:** Are available at

<http://www.pcc.edu/library/about/hours.htm>

**Spring Term 2009**

11 weeks - 53 Teaching Days

MARCH - 09							APRIL - 09							MAY - 09							JUNE - 09						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
1	2	3	4	5	6	7				1	2	3	4						1	2		1	2	3	4	5	6
8	9	10	11	12	13	14	5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13
15	16	17	18	19	20	21	12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20
22	23	24	25	26	27	28	19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22		24	25	26	27
29	30	31					26	27	28	29	30			24	H	26	27	28	29	30	28	29	30				
														31													

- Classes begin or end
- Inservice

- Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.
- H Days on which the college is generally closed except for emergency services.

**CLASSES BEGIN:** March 30

**SAC INSERVICE:** April 30

**HOLIDAY:** May 25 - Memorial Day

**GRADUATION:** June 12

**FINALS WEEK:** June 8 - 14

**END OF TERM:** June 14

**FINAL GRADES MUST BE SUBMITTED BY:** June 15

**LIBRARY WINTER HOURS:** Are available at <http://www.pcc.edu/library/about/hours.htm>

**SPRING REGISTRATION STARTS:** February 27, 2009

**LATE REGISTRATION FOR CREDIT CLASSES:**  
After first class meeting, instructor/department permission required.

**NOTE:**  
Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

Last day to drop classes & receive a "W": See policy in class schedule.

**Summer Term 2009**

11 weeks - 54 Teaching Days

JUNE - 09							July -09							August - 09							September - 09						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
	1	2	3	4	5	6				1	2	H	4							1			1	2	3	4	5
7	8	9	10	11	12	13	5	6	7	8	9	10	11	2	3	4	5	6	7	8	6	H	8	9	10	11	12
14	15	16	17	18	19	20	12	13	14	15	16	17	18	9	10	11	12	13	14	15	13	14	15	16	17	18	19
21	22	23	24	25	26	27	19	20	21	22	23	24	25	16	17	18	19	20	21	22	20	21	22	23	24	25	26
28	29	30					26	27	28	29	30	31		23	24	25	26	27	28	29	27	28	29	30			
														30	31												

- Classes begin or end
- Inservice

- Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.
- H** Days on which the college is generally closed except for emergency services.

**CLASSES BEGIN:** June 22

**SUMMER REGISTRATION STARTS:** May 8, 2009

**HOLIDAYS:** July 3 - Independence Day  
September 7 - Labor Day

**LATE REGISTRATION FOR CREDIT CLASSES:**

After first class meeting, instructor/department permission required.

**END OF TERM:** September 6

**NOTE:**

Registration dates subject to change if problems arise with the production of the class schedule.

**FINAL GRADES MUST BE SUBMITTED**

**BY:** September 8

No advanced registration for pre-arranged programs.

**LIBRARY SUMMER HOURS** Are available at  
<http://www.pcc.edu/library/about/hours.htm>

\* Last day to drop classes & receive a "W": See policy in class schedule.