

January 17, 2008

08-046

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff
APPROVED BY: Dr. Preston Pulliams, District President
RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional Appointment – Linda Browning

Education Coordinator, Workforce Training and Economic Development Division,
Extended Learning Campus

Annual Salary Rate: \$42,389 Grade: 4 Step: 3

Effective: December 28, 2007

Education: Eastern New Mexico University BA 1975
Psychology, Sociology

Eastern New Mexico University MA 1976
Psychology & Counseling

Most Recent Experience: Portland Community College
Career Specialist-Steps to Success

Applicant Flow:

Gender
6 Male
12 Female
2 Unspecified

Ethnicity
10 Caucasian
2 African American
1 Asian or Pacific Islander
2 Hispanic
1 American Indian/Alaskan Native
4 Unspecified

20 Total

20 Total

2. Academic Professional (Non-General Fund Temporary) Appointment – Stedman Burroughs

Title III Retention Coordinator, Academic & Student Affairs, Rock Creek Campus

Annual Salary: \$42,389 Grade: 4 Step: 3

Effective: December 21, 2007 to September 30, 2008

Education: Portland State University BA 2001
Social Science, General Education

Most Recent Experience: Portland Community College
Academic Advisor

Applicant Flow: Direct Appointment

3. Academic Professional (Non-General Fund) Appointment - Lori Conover

Performance and Tracking Coordinator, Workforce Training and Economic
Development Division, Extended Learning Campus

Annual Salary Rate: \$53,930 Grade: 4 Step: 10

Effective: November 5, 2007

Education: No College Degrees

Most Recent Experience: Portland Community College
Employment Specialist

Applicant Flow:

Gender

Ethnicity

5 Male
18 Female

17 Caucasian
2 African American
2 Asian or Pacific Islander
2 Unspecified

23 Total

23 Total

4. Academic Professional Appointment – Phillip Christain

Academic Advising Specialist, Student Development, Cascade Campus
Annual Salary Rate: \$36,108 Grade: 2 Step: 2
Effective: December 17, 2007

Education:	University of Oregon Recreation & Park Management	BS	1983
	University of Phoenix Administrative Management	MED	2006

Most Recent Experience: Portland Community College
Graduation/Transcript Evaluator

Applicant Flow:	Gender	Ethnicity
	53 Male	110 Caucasian
	96 Female	5 Asian or Pacific Islander
	14 Unspecified	11 Hispanic
		2 American Indian/Alaskan Native
		8 African American
		27 Unspecified
	<hr/> 163 Total	<hr/> 163 Total

5. Academic Professional Appointment – May Donohue

Academic Advising Specialist, Student Development, Rock Creek Campus
Annual Salary Rate: \$34,888 Grade: 2 Step: 1
Effective: January 2, 2008

Education:	University of Hawaii Liberal Arts	AA	2001
	Portland State University Communication Studies	BA	2004

Most Recent Experience: IRCO (Immigrant & Refugee Community Organization
Academic Achievement Specialist/Co-Project Coordinator,
APIRE Program)

Applicant Flow:

Gender	Ethnicity
53 Male	110 Caucasians
96 Female	5 Asian or Pacific Islander
14 Unspecified	11 Hispanic
	2 American Indian/Alaskan Native
	8 African American
	27 Unspecified
<hr/> 163 Total	<hr/> 163 Total

6. Academic Professional Appointment – Michelle Garcia

Career Specialist, Workforce Training and Economic Development, Extended Learning Campus

Annual Salary Rate: \$37,156 + 5% Bilingual differential Grade: 3 Step: 1
Effective:

Education: Portland State University BA 2007
Liberal Studies

Most Recent Experience: Portland Community College
Instructional Support Assistant

Applicant Flow:

Gender	Ethnicity
8 Male	11 Caucasian
11 Female	1 Asian or Pacific Islander
	4 Hispanic
	1 American Indian/Alaskan Native
	2 Unspecified
<hr/> 19 Total	<hr/> 19 Total

7. Academic Professional (Non-General Fund Temporary) Appointment – David Johnson

Coordinator of Communications and Fund Development, Academic & Student Affairs,
Rock Creek Campus

Annual Salary: \$40, 955

Grade: 4 Step: 2

Effective: December 13, 2007 to June 30, 2008

Education: Portland State University BA 2001
Social Science, General Education

Most Recent Experience: Portland Community College
Grants Officer

Applicant Flow: Direct Appointment

8. Academic Professional (Non-General Fund Temporary) Appointment – Michele Maxwell

Student Resource Specialist, Business, Computer Technologies, Real Estate, Sylvania
Campus

Annual Salary: \$42,637

Grade: 3 Step: 5

Effective: January 5, 2008 to June 30, 2008

Education: Boston College MBA 1992
Education
University of Michigan BA 1987
Linguistics and Japanese

Most Recent Experience: Portland Community College
Learning Skills Specialist

Applicant Flow: Direct Appointment

9. Academic Professional (Non-General Fund Temporary) Appointment – Patricia McCoy

Sylvania ROOTS Advisor, Student Development, Sylvania Campus
 Annual Salary: \$42,637 @ .90 FTE Grade: 3 Step: 5
 Effective: January 1, 2008 to January 2, 2009

Education: Portland State University MS 2004
 Education

Portland State University BS 1999
 Political Science

Most Recent Experience: Portland Community College
 Learning Skills Specialist

Applicant Flow: Direct Appointment

10. Academic Professional (Non-General Fund) Appointment – Cheryl Nhun

Placement Specialist, Steps to Success Program, Workforce Training and Economic
 Development Division, Extended Learning Campus
 Annual Salary Rate: \$38,455 Grade: 3 Step: 2
 Effective: November 5, 2007

Education: Lewis & Clark College BS 1995
 Psychology

Most Recent Experience: Housing Authority of Portland
 Family Self-Sufficiency (GOALS) Program Specialist

Applicant Flow:

Gender

7 Male
 13 Female
 1 Unspecified

21 Total

Ethnicity

12 Caucasian
 2 African American
 2 Asian or Pacific Islander
 1 American Indian/Alaskan
 2 Hispanic
 2 Unspecified

21 Total

11. Academic Professional Appointment – April Nording

High School Completion Program Specialist, Dean of Student Development, Rock Creek Campus

Annual Salary Rate: \$48,927 Grade: 3 Step: 9

Effective: December 3, 2007

Education: University of Oregon BA 1984
 Foreign Language

Most Recent Experience: Portland Community College
 Temporary High School Completion Specialist

Applicant Flow:	Gender	Ethnicity
	2 Male	2 Caucasian
	3 Female	2 Hispanic
	0 Unspecified	1 Unspecified
	<hr/> 5 Total	<hr/> 5 Total

12. Academic Professional Appointment – Jason Pinkal

Academic Advising Specialist, Student Development, Rock Creek Campus

Annual Salary Rate: \$36,108 Grade: 2 Step: 2

Effective: January 7, 2008

Education: Willamette University BS 1997
 Recreation & Park Management

Most Recent Experience: University of Portland
 Senior Nursing Program Counselor

Applicant Flow:	Gender	Ethnicity
	53 Male	110 Caucasian
	96 Female	5 Asian or Pacific Islander
	14 Unspecified	11 Hispanic
		2 American Indian/Alaskan Native
		8 African American
		27 Unspecified
	<hr/> 163 Total	<hr/> 163 Total

13. Academic Professional (Non-General Fund) Appointment – Kay Randall

Placement Specialist, Steps to Success Program, Workforce Training and Economic Development Division, Extended Learning Campus
 Annual Salary Rate: \$38,455 Grade: 3 Step: 2
 Effective: November 5, 2007

Education: Southern Illinois University MS 1995
 Workforce Education
 Southern Illinois University BS 1992
 Industrial Technology

Most Recent Experience: Portland Community College
 Employment Specialist

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	7 Male	12 Caucasian
	13 Female	2 African American
	1 Unspecified	2 Asian or Pacific Islander
		1 American Indian/Alaskan
		2 Hispanic
		2 Unspecified
	<hr/> 21 Total	<hr/> 21 Total

14. Academic Professional Appointment – Luis E. Rodriguez

Career Specialist, Washington County Workforce Development, Workforce Training and Economic Development, Extended Learning Campus
 Annual Salary Rate: \$37,156 + 5% Bilingual differential Grade: 3 Step: 1
 Effective: December 7, 2007

Education: Portland State University BA 1999
 International Relations

Most Recent Experience: Portland Community College
 CAMP Recruiter/Advisor

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	8 Male	11 Caucasian
	11 Female	1 Asian or Pacific Islander
		4 Hispanic
		1 American Indian/Alaskan Native
		2 Unspecified
	<hr/> 19 Total	<hr/> 19 Total

15. Academic Professional Appointment – Debbie Stone

Women's Resource Center Coordinator, CA Women's Resource Center, Student Development, Cascade Campus

Annual Salary Rate: \$53,617 Grade: 5 Step: 8

Effective: November 26, 2007

Education: Reed College BA 1995
 English Literature
 Pacifica Graduate Institute MA 2003
 Counseling Psychology

Most Recent Experience: Portland Community College
 Assistant Women's Resource Center Coordinator

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
0 Male	44 Caucasian
61 Female	7 African American
2 Unspecified	1 Asian or Pacific Islander
	1 Hispanic
	2 American Indian/Alaskan
	8 Unspecified
<hr/> 63 Total	<hr/> 63 Total

16. Academic Professional (Temporary) Appointment – Diane Thornton

Women's Resource Center Assistant Coordinator, Student Development, Cascade Campus

Annual Salary Rate: \$39,801 Grade: 3 Step: 3

Effective: November 21, 2007 to March 20, 2008

Education: George Fox University BA 2002
 Organization & Management

Most Recent Experience: Portland Community College
 Women's Resource Center Coordinator

Applicant Flow: Direct Appointment

17. Academic Professional Appointment – Choul Wou

Student Resource Specialist, Architecture Drafting/ Drafting Design/ Building Inspection, Visual & Performing Arts & Design, Sylvania Campus

Annual Salary Rate: \$37,156

Grade: 3 Step: 1

Effective: December 10, 2007

Education:	Reed College	BA	2002
	Art		
	Lane Community College	AA	2000
	General Studies		

Most Recent Experience: Grays Harbor College
Coordinator of Student Activities and Leadership Programs

Applicant Flow:	Gender	Ethnicity
	11 Male	29 Caucasian
	28 Female	1 American Indian or Alaskan
	2 Unspecified	1 Asian or Pacific Islander
		3 Hispanic
		7 Unspecified
	<hr/> 41 Total	<hr/> 41 Total

18. Administrative Appointment – Heidi Edwards

Program Manager III, Community Education, Workforce Economic and Community Development, Extended Learning Campus

Annual Salary Rate: \$58,038

Grade: L

Effective: November 21, 2007 to September 30, 2008

Education:	Purdue University	BA	1996
	Anthropology		
	Portland State University	MS	1998
	Speech Communications		

Most Recent Experience: Portland Community College
Retention Coordinator

Applicant Flow: Direct Appointment

19. Administrative Appointment – Jeffrey Laff

Multicultural Academic Program Manager, PCC Prep Department; Pre-College Skills
Division; Extended Learning Campus
Annual Salary Rate: \$64,000 Grade: M
Effective: January 28, 2008

Education:	Portland State University	MPA	2004
	Public Administration		
	Lewis and Clark College	MA	1993
	Teaching		
	Lewis and Clark College	BA	1991
	English		

Most Recent Experience: Beaverton School District
Teacher

Applicant Flow:

Gender
17 Male
23 Female

Ethnicity
12 Caucasian
9 African American
4 Asian or Pacific Islander
10 Hispanic
5 Unspecified

40 Total

40 Total

20. Administrative Appointment - Mario Mintz

Network Services Manager, TSS Network Services, Administrative Services, Sylvania
Campus
Annual Salary Rate: \$70,000 Grade: K
Effective: January 2, 2008

Education:	University of Phoenix	MS	2003
	Computer Information Systems		
	University of Phoenix	BS	2001
	Business		

Most Recent Experience: University Medical Center
Information Security Officer

Applicant Flow:

Gender
14 Male
2 Female

Ethnicity
9 Caucasian
2 African American
3 Asian or Pacific Islander
1 Hispanic
1 Unspecified

16 Total

16 Total

21. Administrative Temporary Appointment – Arthur Schneider

Interim Division Dean, Business, Computer Technologies, Real Estate, Sylvania Campus

Annual Salary: \$78,187

Grade: N

Effective: December 15, 2007 to August 31, 2008

Education:

California State University Counseling	MS	1990
California State University Business Education	BA	1981
Diablo Valley College General Education	AA	1973

Most Recent Experience:

Portland Community College
Faculty Department Chair for Computer Application
Systems/Office Systems

Applicant Flow:

Direct Appointment

22. Faculty Appointment – Douglas Smith

Instructor/Part time, Fire Protection Technology, Emergency Services, Cascade Campus

Annual Salary: \$52,155

Grade: Step: 6

Effective: January 7, 2008

Education:

Portland Community College Fire Protection	AAS	1991
Oregon Institute of Technology Automotive /Diesel Technology	BT	1971

Most Recent Experience:

Portland Community College
PT Instructor, Fire Protection

Applicant Flow:

Gender
4 Male

Ethnicity
4 Caucasians

4 Total

4 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN JANUARY 17, 2008 PERSONNEL REPORT**

Male	8
Female	14
	<hr/> 22

Caucasian	15
African American	3
Hispanic	2
Asian/Pacific Islander	2
	<hr/> 22