

November 15, 2007

08-031

ACCEPT PROPOSAL AND AUTHORIZE THE
DEPARTMENT TO NEGOTIATE THE CONTRACT
WITH CONVERGINT TECHNOLOGIES, INC., FOR THE
ACQUISITION AND INSTALLATION OF THE
EMERGENCY ALERT SIREN AND ANNOUNCEMENT
SYSTEM

PREPARED BY: Avelina Gulmatico, Procurement Lead

FINANCIAL
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Wing-Kit Chung, Vice President of Finance
Randy McEwen, District Vice-President
Dr. Preston Pulliams, District President

REPORT: The College has a need to hire a contractor for the acquisition and installation of a new emergency alert siren and announcement system. It is the intent of the College to have the successful contractor initially install the new equipment only at Rock Creek Campus for further demonstration and evaluation purposes. Once approved, the successful contractor will work with College technical staff in scheduling system installation at Sylvania Campus, Cascade Campus, and Southeast Center. The College wishes to have a system that will provide real-time information to all building occupants and/or personnel in the immediate vicinity of a building during emergency situations. The successful contractor will provide the following services, but not limited to: design, installation, hardware/software, training, other related materials, as well as support services for the new system. The estimated cost of this project will exceed the \$100,000 threshold, thus a formal procurement process will be required.

The Request for Proposal (RFP) was released and made available to all interested vendors on July 24, 2007. The RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN vendor system and PCC Solicitation website. A total of twenty-eight (28) vendors, three (3) of which were indicated to be MWESB firms,

and four (4) plan centers were registered and received a copy of the RFP document.

At the proposal submission closing time of 2:00 P.M. on August 28, 2007, the College received a total of four (4) proposals. Committee members are in the process of reviewing and evaluating the proposals. The proposals were evaluated based on functionality, cost, vendor qualifications, support services and responsiveness. The award is given to the proposal with highest scores.

Proposer's Name:	Evaluation scores:
Convergent Technologies	233
Federal Signal	216
Safer Services	221
Leaf Communications	196

The Committee recommends accepting Convergent Technology's proposed system based on the following reasons: 1) their approach is the most comprehensive and best meets the College needs; 2) their proposed system will integrate well with our existing infra-structure; and 3) a past client reported they used good business practice. Convergent Technologies will install the proposed system at Rock Creek Campus in Building 2 on a trial basis to allow Department staff to further review and evaluate how well the system will work to meet the College needs. This process will also allow time to define the financing plan for implementation of the Alert system in other buildings and campuses. The estimated cost, including equipment and services, for installation of the system in Building 2 is \$167,000.

Once the system is approved and the financial plan fully defined, the proposal will be presented to the Board of Directors for approval on the actual negotiated cost to implement the system in the remaining buildings at Rock Creek Campus, other Campuses and Southeast Center.

RECOMMENDATION:

That the Board of Directors accept the proposal to authorize the Department to negotiate the contract with Convergent Technologies to install the proposed system in Building 2, Rock Creek Campus on a trial basis. The estimated cost for the installation of the trial system is \$167,000. Funding will be provided by General funds and/or Capital Projects funds.