#### November 15, 2007

08-028

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY:

The Human Resources Department Staff

APPROVED BY:

Dr. Preston Pulliams, District President

RECOMMENDATION:

That the Board of Directors approve the following

actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Temporary) Appointment - Flora Acosta

Admissions Specialist, Health Professions, Early Childhood Education & PE, Health

Admissions, Sylvania Campus

Annual Salary Rate: \$34,888

Grade: 2

Step: 1

Effective: October 1, 2006 through June 30, 2008

Education:

University of California

Religious Studies

BA 2003

Most Recent Experience:

Portland Community College

Academic Advisor

Applicant Flow:

**Direct Appointment** 

### 2. Academic Professional - Stephen Arthur

Club & Programs Specialist, Student Leadership, Student Development, Sylvania

Campus

Annual Salary Rate: \$34, 888 @ .75 FTE Grade: 2 Step: 1

Effective: October 8, 2007

Most Recent Experience:

Education:

Oregon State University

Environmental Science

Oregon State University (Team Liberation)

Graduate Teaching Assistant

Applicant Flow:

Gender

8 Male 4 Female

2 Unspecified

Ethnicity

9 Caucasian

1 African American

2 Asian or Pacific Islander

BS

2003

2 Unspecified

14 Total

14 Total

# 3. Academic Professional (Non-General Fund) Appointment - Tracy Buseman-Carlstrom

Volunteer Literacy Tutor Program Coordinator, Volunteer Literacy Tutoring Program, Adult Basic Skills Division, Extended Learning Campus

Annual Salary Rate: \$40,955 @ .67FTE

Effective: October 15, 2007

Step: 2

Education:

Oregon State University Adult Education

Oregon State University

MEd 2000

1990

BS Human Development

Most Recent Experience:

Immigrant and Refugee Community Organization (IRCO) Pre-Employment ESL Curriculum Developer/Instructor

Applicant Flow:

Gender

**Ethnicity** 

2 Male

43 Female

36 Caucasian

3 Unspecified

2 African American

3 Asian or Pacific Islander

7 Unspecified

48 Total

### 4. Academic Professional Appointment - Virginia Christian

Women's Resource Center Assistant Coordinator, Women's Resource Center, Student Development, Sylvania Campus

Annual Salary Rate: \$39, 802 @ .50 FTE Grade: 3

Step: 3

Effective: November 5, 2007

Education:

Marylhurst College Communications BA 1988

MA 2005

Pacifica Graduate Institute Counseling Psychology

Most Recent Experience:

Portland Community College Adjunct, Career Guidance

Applicant Flow:

Gender

Ethnicity

1 Male

42 Caucasian

52 Female

3 African American

6 Unspecified 2 Asian or Pacific Islander

3 American Indian/Alaska Native

9 Unspecified

59 Total

59 Total

# 5. <u>Academic Professional Appointment – Roxanne Chulufas</u>

International Student Advisor, International Education, Office of the Campus President, Rock Creek Campus

Annual Salary Rate: \$37,373

Grade: 2

Effective: November 5, 2007

Education:

Portland State University

BS 2005

Social Science

Portland Community College

**AAOT 1999** 

General Studies

Most Recent Experience:

Portland Community College

Program Assistant, Office of International Education

Applicant Flow: Gender **Ethnicity** 20 Male 42 Caucasian 43 Female 2 African American 5 Unspecified 11 Asian or Pacific Islander 2 Hispanic 11 Unspecified

68 Total 68 Total

# 6. Academic Professional (Non-General Fund), Appointment - Megan Floyd

Work Simulation Trainer, Workforce Development, Workforce Training and Economic Development Division Extended Learning Campus

Annual Salary Rate:

\$ 37,156

Grade: 3

Step: 1

Effective: October 29, 2007

Education:

University of Oregon

BA

2005

Family and Human Services

Most Recent Experience:

Olsa Resources **Technical Recruiter** 

Applicant Flow:

Gender

**Ethnicity** 

10 Males 13 Female

15 Caucasian

2 African American

0 Unspecified 1 Hispanic

1 Asian or Pacific Islander

1 American Indian/Alaska Native

3 Unspecified

23 Total

# 7. Academic Professional (Non-General Fund Temporary) Appointment - Marcos Miranda

Employment Specialist, Washington County Workforce Development Program, Workforce Training and Economic Development Division, Extended Learning Campus Annual Salary Rate: \$53,930 @.50 FTE Grade: 4 Step: 10

Effective: September 21, 2007 through June 30, 2008

Education:

Rutgers State University

MA 1995

Political Science

Montclair State College

BA 1992

Political Science

Morris County Community College

AAS 1989

Humanities

Most Recent Experience:

Portland Community College

**HELP Coordinator** 

Applicant Flow:

**Direct Appointment** 

# 8. Academic Professional Appointment – Teresa Salinas

Student Outreach and Orientation Coordinator, ELC – Student Development Services, Instruction and Student Development, Extended Learning Campus

Annual Salary Rate: \$63,680

Grade: 5

Effective: October 24, 2007

Education:

Portland State University
Business Administration

BS 1991

Most Recent Experience:

Portland Community College

**Education Coordinator** 

Applicant Flow:

<u>Gender</u>

**Ethnicity** 

22 Male

47 Caucasian

57 Female

14 African American

7 Unspecified

6 Hispanic

4 Asian or Pacific Islander

15 Unspecified

86 Total

#### 9. Administrative Appointment - Kate Kinder

Manager, Workforce Development, Multnomah County Workforce Development, Workforce Training and Economic Development Division, Extended Learning Campus Grade: K

Annual Salary Rate: \$52,762

Effective: October 24, 2007

Education:

University of Oregon

BA 2000

International Studies

Most Recent Experience:

Portland Community College

Employment Specialist, Teen Parent Program Coordinator

Applicant Flow:

Gender

Ethnicity

15 Male

22 Caucasian

16 Female

5 African American

2 Unspecified

1 Asian or Pacific Islander

5 Unspecified

33 Total

33 Total

# 10. Administrative (Temporary) Appointment - Mary Severson

Associate Registrar, Registration Services, Student Development Division, Sylvania Campus

Annual Salary Rate: \$59,295

Grade: J

Effective: September 21, 2007 to September 20, 2008

Education:

Luther Theology Seminary

MA 1985

Systematics

Augustana College German; Religion

BA 1977

Most Recent Experience:

Portland Community College

Academic Advising Specialist

Applicant Flow:

Direct Appointment

#### 11. Administrative (Temporary) Appointment - Janet G. Smith

Contract & Grant Accounting Manager, Financial Services Division

Annual Salary Rate: \$63,950 (@.50 FTE) Grade: K

Effective: October 1, 2007 to March 31, 2008

Most Recent Experience:

Portland Community College

Contract & Grant Accounting Manager

Applicant Flow:

**Direct Appointment** 

### 12. Administrative Appointment - Joy Jerome Turtola

Workforce Development Assistant Director, Multnomah County Workforce Development, Workforce Training and Economic Development Division, Extended Learning Campus

Annual Salary Rate: \$64,567@ 8FTE

Grade: L

Effective: January 29, 2007

Education:

The Johns Hopkins University MA 1986 International Relations

Connecticut College BA 1983

Chinese

Most Recent Experience:

Mt. Hood Community College

Manager, Pathways and Community Partnerships

Applicant Flow:

Gender 5 Male

Ethnicity 8 Caucasian

6 Female

1 African American

2 Hispanic

11 Total

#### ETHNIC AND GENDER DESCRIPTION OF STAFF PROPOSED TO BE HIRED IN NOVEMBER 15, 2007 PERSONNEL REPORT

Male	3
Female	9
	12
Caucasian	7
Hispanic	4
Unspecified	1
	12