

SEPTEMBER 20, 2007

08-022

RATIFY EXEMPTION FROM A FORMAL COMPETITIVE
PROCESS FOR THE INSTALLATION OF THE NEW
PARKING AREA AT ROCK CREEK CAMPUS,
SERVICES PROVIDED BY MTM GENERAL
CONTRACTORS

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FINANCIAL
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Randy McEwen, District Vice President
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REPORT: Parking and Transportation Services, a Department of Auxiliary Services needed to reclaim a student parking area at Rock Creek Campus before the Fall term starts. For several years the Diesel program at Rock Creek used a section of student parking to store diesel equipment. To reclaim the student parking areas the Parking Department offered to build the Diesel program a new paved storage parking lot in a gravel area west of the main paved parking lots. The preliminary work began on the storage lot in May 2007. The Department determined that it would be most cost effective to hire MTM General Contractors, a current minority owned contractor for parking lot maintenance, since they were already performing some of the services, as authorized by Board Resolution 07-009. The final cost of the project was \$127,100. The department believes significant savings were realized by using MTM General Contractors due to their familiarity within the College. The project was completed in August 2007. Purchasing became aware of the project in mid July 2007. By that point in the project it was too late to implement any type of procurement process. The existing contract with the MTM General Contractors (BA 07-009) is not appropriate for this type project; this contract is intended for general maintenance of existing parking lots and for individual project(s) not exceeding the \$100,000 threshold.

All College acquisitions that exceed \$100,000 require a formal competitive process and Board approval, or an exemption from such a process by the Board (acting as the Local Contract Review Board), per Board Policy B505.

RECOMMENDATION:

That the Board of Directors ratify the exemption from the formal competitive process for the installation of new parking area at Rock Creek Campus to pay for services performed by MTM General Contractors at a total cost of \$127,100. Funding provided by the Parking Operations, Auxiliary Services Funds.