

June 21, 2007

07-113

AUTHORITY TO APPLY TO THE STATE BOARD OF
EDUCATION FOR APPROVAL OF THE CERTIFICATE
OF COMPLETION IN ACCOUNTING: ENTRY-LEVEL
ACCOUNTING CLERK FOR PORTLAND COMMUNITY
COLLEGE, TILLAMOOK BAY COMMUNITY COLLEGE,
AND COLUMBIA GORGE COMMUNITY COLLEGE

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REPORT: The proposed certificate will create a formal award for PCC students who in the past have completed the certificate course work under the title of Employment Skills Training certificate. The intent is for students to complete this short-term training to secure entry-level employment while continuing to pursue a certificate of greater length or an AAS degree in Accounting or a related field of study. A certificate with a more specific title is more easily recognized by employers than the Employment Skills Training certificate. Additionally, the petition process for graduation is more user-friendly for the student. The certificate has been validated by the Business Subject Area Committee. The certificate would be marketed to incoming students interested in entry-level work requiring foundational skills in accounting and bookkeeping.

RECOMMENDATION:

That the College be authorized to submit an application to the Oregon State Board of Education for a certificate of completion in Accounting: Entry-Level Accounting Clerk for Portland Community College, Tillamook Bay Community College, and Columbia Gorge Community College.