

November 16, 2006

07-027

ACCEPT PROPOSAL/AWARD CONTRACT FOR THE
HAZARDOUS WASTE DISPOSAL AND
ENVIRONMENTAL COMPLIANCE CONSULTING
SERVICES TO NW ENVIROSEARCH, INC

PREPARED BY:

Avelina Gulmatico, Procurement Lead

FINANCIAL
RESPONSIBILITY

Wing-Kit Chung, Associate Vice President, Finance

APPROVED BY:

Randy McEwen, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT:

Safety and Risk Services (Financial Services) has a need to contract for hazardous waste disposal and environmental regulation compliance consulting services. Services will be provided on as-needed basis and as requested by Safety and Risk Services staff. The services include, but are not limited to: field assessment, profiling, labeling, over-packing, consultation, UST removal, waste characterization, laboratory analysis, regulation interpretation, risk assessment, and waste oil recycling. The current contract expired on October 31, 2006 and since the expenditure will exceed the \$100,000 threshold, a formal competitive process was required to award the new contract.

On September 6, 2006 the Request for Proposal (RFP) was released and made available to all interested vendors. The RFP was advertised in the Daily Journal of Commerce, State of Oregon ORPIN vendor system, and PCC Solicitation website. Initially, twenty-two (22) vendors (of which 12 are registered as MWESB) were notified and received a faxed copy of the project summary that includes instructions on how to access RFP document on the PCC website.

On October 5, 2006, a total of thirty (30) vendors, of which four (4) are MWESB firms and one (1) plan center submitted registration information. At the proposal submission closing time of 3:00 P.M., October 5, 2006,

the College received a total of five (5) proposals. Committee members evaluated all proposals based on the following criteria: contractor's experience, background and qualifications; compliance programs; pricing and work plan approach. Below is a list of proposals and their final evaluation scores:

Proposers name	Proposal Score	Final Score (Prop. + Interview)
NW EnviroSearch, Inc		1186
Philip Services Corp		1101
RMCAT		1166
* Stayton Environmental	823	
Veolia ES	849	

Note: * denotes MWESB Vendor

After careful review of all proposals, the committee recommends awarding the contract to NW EnviroSearch, Inc.

RECOMMENDATION:

That the Board of Directors accept the proposal and award the contract to NW Envirosearch, Inc. The contract will be valid initially for one (1) year and, at the sole option of the College, can be renewed annually for two (2) additional one-year periods with the total term not-to-exceed three (3) years. The contract amount is estimated to be \$100,000 annually. Funds will be provided by General fund.