

October 19, 2006

07-023

ACCEPT PROPOSAL/AWARD CONTRACT FOR
MINOR CONSTRUCTION SERVICES TO DONKIN
CONSTRUCTION

PREPARED BY:

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FINANCIAL
RESPONSIBILITY:

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APPROVED BY:

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Services
Dr. Preston Pulliams, District President

REPORT:

The Physical Plant Department needs to enter into a multi-year contract with a successful firm to provide general construction maintenance and repairs and/or new installations, as necessary, to the College campuses and centers. The successful contractor will be working with the Physical Plant staff to perform college maintenance projects.

A Request for Proposals (RFP) was advertised and issued on August 17, 2006. The RFP was advertised in the Daily Journal of Commerce, the Asian Reporter, on the State of Oregon Procurement Information network (ORPIN), and on the College's solicitation website. A total of twenty two (22) vendors registered on the PCC website. On the due date of September 11th, the College received a total of three (3) proposals. The evaluation committee reviewed the final proposal based on the following criteria: experience, safety, knowledge, location and pricing. The award was given to the proposal with the highest evaluation score.

Proposer Name:	
Donkin Construction Co. (ESB)	239.50
Rose Construction (WBE)	Withdrew
FX Repair & Remodeling	Not Responsive

The evaluation committee recommends awarding the contract to Donkin Construction, the sole responsive proposer. The response from Rose Construction met the RFP requirements but they made a mistake on their proposed pricing, used the wrong BOLI rate book, and decided to withdraw. FX Repair and Remodeling did not meet the requirement because they did not include the pricing on their proposal.

RECOMMENDATION:

That the Board of Directors accept and award the contract to Donkin Construction Co., to provide Minor Construction Services to the College campuses and centers. The initial contract will be for three (3) years (through 30 June 2009, with an option to renew annually for two (2) additional years (through 30 June 2011), not to exceed a total five (5) year term. The contract expenditure will be not-to-exceed \$150,000 for the remainder of this fiscal year, then \$300,000 annually (a total of \$1,350,000.00 for the five (5) year period). Funds will be provided by the Capital Projects and General Funds.