

July 20, 2006

07-003

ACCEPT BIDS/AWARD CONTRACTS FOR
COMMUNICATIONS INFRASTRUCTURE AND CABLING
SERVICES

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FINANCIAL
RESPONSIBILITY:

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REPORT:

The College has a need to contract with qualified firms to provide communications infrastructure and cabling services, on an as needed basis, to three (3) campuses and five (5) centers, for a three (3) year period, with an option to renew on an annual basis for two (2) additional one (1) year periods. It is the College's intent to select a prime contractor and an alternate contractor. In the event the prime contractor is unable to perform the requested work due to conflicts, workload issues, and the like, the work will be given to the alternate contractor. The work must be done by personnel with appropriate low voltage licensing and Panduit certification.

The scope of these services includes, but is not limited to: obtaining any necessary permits; installation of category 6 copper horizontal cable; installation of riser copper cable between telecommunications rooms; installation of fiber optic inter-building and intra-building cable; termination panels; equipment racks; building entrance terminal blocks; copper and fiber patch panels; faceplates; jacks; conduit; cable tray; wirechangers/J-Hooks; wireway; intra-building conduits and vaults; wire management; backboards; testing; and as-built documentation.

An Invitation to Bid (ITB) was advertised and issued on June 2, 2006. The ITB was advertised in the Daily Journal of Commerce on June 6, 2006, on the State of Oregon Procurement Information Network (ORPIN), and on the College's Purchasing Website on June 4, 2006. Twenty-seven (27) ITB documents were downloaded

from the College's Purchasing Website, of which nine (9) were downloaded by MWESB firms, and four (4) were downloaded by plan centers, of which one (1) is a MWESB plan center. Four bids were received by the due date of July 6, 2006. Bids were received from the following:

	Straight- Time	Over- Time	% over Materials	% over Equip. Rental	Min. Charge
NetVersant Cascades	\$53.00	\$79.50	20%	10%	\$106.00
Oregon Electric Group	\$53.06	\$73.03	15%	15%	\$ 53.06
Christenson Power	\$64.00	\$86.25	15%	15%	\$ 64.00
Stoner Electric Inc.	\$63.50	\$88.90	25%	15%	\$127.00

NOTE: None of these firms are State Certified MWESB's

Bids included cost/pricing for each of the following areas:

- Category 1: Straight-Time Billing Rate
 - Over-Time Billing Rate
 - Holiday-Pay Billing Rate
- Category 2: Percentage over cost for materials
 - Percentage over cost for equipment rental
- Category 3: Minimum charge, if any
 - Change Order Charge
 - Work Order Charge
 - Miscellaneous Charges

The ITB stipulated that the award will be made to the Bidder whose Bid results in the lowest overall ownership cost or "best value" as it is determined by ORS 279.015(5), and based upon the straight-time billing rate in Category 1, upon the percentage over cost amounts listed in Category 2, and upon charges listed in Category 3 of the Bid Form. The evaluation may result in the award being made other than to the lowest priced Bid.

The evaluation team created a scenario in order to arrive at the estimated cost from each contractor, based on the bids submitted, for materials and labor for a 3-story, 50,000 square foot building. There is one Telecom Room per floor (1 BDF and 2 IDF'S). Time to cable is 720 hours straight-time and 40 hours over-time. 4 cables times 40 drops per floor. Average 120' per drop. 7 change orders are issued.

The overall total results are as follows:

NetVersant Cascades	\$ 111,586.40
Oregon Electric	\$ 111,392.44
Christenson Electric	\$ 117,232.80
Stoner Electric, Inc.	\$ 123,191.00

RECOMMENDATION:

That the Board of Directors accept the bids from, and award contracts to NetVersant Cascades as primary contractor, and Oregon Electric as alternate contractor, to provide Communications Infrastructure and Cabling Services.

Though Oregon Electric appears to be the lowest bidder based upon the above scenario, it is difficult to determine the actual cost to the college. Oregon Electric will bill the college additional charges for change orders, work order changes and travel expenses. NetVersant will not. These additional charges could potentially cause significant increases in the overall cost to the college.

The total annual expenditure for these services is estimated at \$400,000. The initial contract period will commence July 21, 2006 (or as soon as possible after the contracts are negotiated) and end June 30, 2009 subject to renewal on an annual basis, beginning July 1st of each year, through June 30, 2011. Expenditures for this project will come from the capital projects fund.