

March 17, 2005

05-065

REJECT ALL PROPOSALS RECEIVED FOR FLOOR
COVERING INSTALLATION SERVICES

PREPARED BY: Sandy Wanner, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice-President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: The College's Physical Plant Department has an ongoing need to contract for floor covering installation services with a qualified vendor. The College requires the installation, removal and disposal of a variety of types of basic floor coverings and the selected vendor would be responsible to provide these services.

A Request for Proposals (RFP) for this contract was advertised and released on January 10, 2005. The RFP was advertised in the Daily Journal of Commerce, on the State of Oregon VIP, the State's new ORPIN system and on the PCC/Purchasing Web Site. Copies of the RFP were downloaded from the PCC Web Site by eight (8) vendors. None of these vendors were State certified MWESB firms. Only two (2) vendors, Rubenstein's Contract Carpet and Greg Baurer Floorcovering, submitted proposals by the deadline of January 31, 2005.

It has been determined that, in the best interest of the College, the Board should reject all proposals received (per ORS 279B.100 and OAR 137-047-0650). The reasons being that there are a large number of area firms that do this type of work, and the submission of only two (2) proposals is not deemed to be adequate competition. Also, MWESB firms were not specifically made aware of this opportunity to provide these services to the College, as per the Board's policy. A new RFP process will be initiated that will include more aggressive outreach of this contract to all area firms, particularly MWESB firms.

RECOMMENDATION: That the Board of Directors reject all proposals received for Floor Covering Installation Services, as being in the best interest of the College.

Director Germond moved to approve Resolutions 05-062 through 05-070 by consent agenda and it passed unanimously.