

February 24, 2005

05-056

BOARD RESOLUTION RETITLING POSITION OF VICE-PRESIDENT, ACADEMIC AND STUDENT AFFAIRS AND APPROVING APPOINTMENT OF DR. NAN POPPE TO THE POSITION

PREPARED BY: Jerry Donnelly, Director, Human Resources

APPROVED BY: Dr. Preston Pulliams, District President

REPORT: During the past several months the College has engaged in a search process to replace Dr. Guy Sievert as Vice-President, Academic and Student Services upon his retirement. In light of the current budget situation, we have determined a more fiscally conservative approach is required. This approach calls for the elimination of an executive position. We will achieve this goal by reconfiguration of the assignments of current executive staff, including the appointment of Dr. Nan Poppe to a retitled Vice-President position. The new title of the position will be District Vice President, Academic and Student Affairs.

In this new capacity, Dr. Poppe will continue to provide leadership to the Extended Learning Campus and assume responsibility for most of the functions currently under the direction of Dr. Sievert. Oversight of Southeast Center and the credit programs offered there will be assumed by Dr. Algie Gatewood, Campus President-Cascade. Other realignments of responsibilities among the executive staff will be decided in the coming months.

Currently the responsibilities of the Vice President, Academic and Student Services include overall district coordination of student development and student services, with specific supervision of the administrative areas of enrollment services, curriculum, student records, financial aid, institutional research, the grants office, PAVTEC, and the office for students with disabilities.

Dr. Nan Poppe has served as Campus President – Extended Learning Campus since June 2003, and previously served in that capacity concurrently with an interim assignment as Campus President – Cascade. Dr. Poppe served as Dean, Adult & Continuing Education from August 7, 1998 until her appointment as Campus President. Dr. Poppe also has 15 years prior community college service at Mt. Hood Community College and Lane Community College. Dr. Poppe's academic credentials include: Ed.D. from Oregon State University (1995), M.S.W. from California State University, Fresno (1978) and B.A. from San Diego State University (1974).

RECOMMENDATION: That the Board of Directors approve creation of the proposed position of District Vice President, Academic and Student Affairs, and that the Board approve appointment of Dr. Nan Poppe to this position effective March 1, 2005.

Director Williams moved to approve Resolutions 05-52 through 05-056 and 05-058 through 05-061 and it passed unanimously. Resolution 05-057 was removed from the agenda.