# January 20, 2005

04-049

ADOPTION OF THE COLLEGE CALENDAR OF

**INSTRUCTION FOR 2005-2006** 

PREPARED BY:

Guy Sievert, Vice President, Academic and Student Affairs

APPROVED BY:

Dr. Preston Pulliams, District President

RECOMMENDATION:

That the Board of Directors adopt the attached Portland Community College 2005-2006 Calendar of Instruction.

Director Germond moved for approval of Resolutions 05-043 through 05-050 by consent agenda and it passed unanimously.

# PORTLAND COMMUNITY COLLEGE

# Calendar of Instruction 05-06

### Annual 12-Month Calendar

Calendar for 12 month employees and for programs and classees with variable starting dates and variable lengths.

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- Classes begin or end
- Inservice
- Days from which instructor contract work days can be filled.
- Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.
- H Days on which the college is generally closed except for emergency services.

Collge-wide Inservice Day: Sep 19, 2005 Campus Inservice Day: Sep 20, 2005 SAC Inservice Days: Oct 25, 2005 & Apr 13, 2006

**Faculty Contract Days:** 

163 Instructional Days

13 Non-teaching contract work

4 Holidays

180 Contract Days

One Non-contract Day: Jan 16, 2005

All holidays are subject to bargaining contracts.

11 Weeks - 54 Teaching Days

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Classes begin or end

Inservice

Days from which instructor contract work days can be filled. Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Days on which the college is generally closed except for emergency services.

**GRADUATION:** Jun 10

CLASSES BEGIN: Jun 20

HOLIDAYS: Jul 4 - Independence Day

Sep 5 - Labor Day

END OF TERM: Sep 3

FINAL GRADES MUST BE SUBMITTED

BY: Sep 6

LIBRARY REDUCED HOURS:

Jun 12 - Sep 25

SUMMER REGISTRATION STARTS:

May 23

LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department

permission required.

NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

12 Weeks - 56 Teaching Days

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☐ Classes begin or end

Inservice

Days from which instructor contract work days can be filled. Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Days on which the college is generally closed except for emergency services.

**COLLEGE WIDE INSERVICE:** Sep 19

CAMPUS INSERVICE: Sep 20

CLASSES BEGIN: Sep 26

SAC INSERVICE: Oct 25

HOLIDAYS:

Sep 5 - Labor Day

Nov 11 - Veteran's Day

Nov 24, 25 - Thanksgiving

Dec 23, 26, 27 - Winter Holiday

CLASSES WILL BE HELD:

Saturday, Nov 26

FINALS WEEK: Dec 12 - 17

END OF TERM: Dec 17

FINAL GRADES MUST BE SUBMITTED BY:

Dec 19

LIBRARY REDUCED HOURS:

Dec 18 - Jan 8

**EARLY FALL REGISTRATION STARTS:** May 31

FALL REGISTRATION STARTS: Jul 1

LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department

permission required.

NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

#### Winter Term - 2006

11 Weeks - 54 Teaching Days

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<ul> <li>Classes begin or end</li> <li>Inservice</li> <li>Days from which instructor contract work days can be filled.</li> </ul>	Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.  Days on which the college is generally closed except for emergency services.
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**CLASSES BEGIN:** Jan 9

### HOLIDAY/NON-CONTRACT DAY:

Jan 16 - Martin Luther King Day

FINALS WEEK: Mar 20 - 25

END OF TERM: Mar 25

### FINAL GRADES MUST BE SUBMITTED

**BY:** Mar 27

### LIBRARY REDUCED HOURS:

Mar 26 - Apr 2

### WINTER REGISTRATION STARTS:

Nov 28

# LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

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Classes begin or end

Inservice

Days from which instructor contract work days can be filled. Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Days on which the college is generally closed except for emergency services.

CLASSES BEGIN: Apr 3

SAC INSERVICE: Apr 13

HOLIDAY: May 29 - Memorial Day

**GRADUATION:** Jun 9

FINALS WEEK: Jun 12 - 17

END OF TERM: Jun 17

FINAL GRADES MUST BE SUBMITTED

**BY**: Jun 19

LIBRARY REDUCED HOURS:

Jun 18 - 25

SPRING REGISTRATION STARTS:

Mar 6

LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department

permission required.

NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.

### Summer Term - 2006

11 Weeks - 53 Teaching Days

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Classes begin o	r end
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Inservice

 Days from which instructor contract work days can be filled. Non-working days for 180-day contracted instructors unless assigned to fulfill the 180-day contract.

Days on which the college is generally closed except for emergency services.

### CLASSES BEGIN: Jun 26

HOLIDAYS: Jul 4 - Independence Day

Sep 4 - Labor Day

END OF TERM: Sep 9

#### FINAL GRADES MUST BE SUBMITTED

BY: Sep 11

### LIBRARY REDUCED HOURS:

Jun 18 - Sep 24

### SUMMER REGISTRATION STARTS:

May 15

## LATE REGISTRATION FOR CREDIT CLASSES:

After first class meeting, instructor/department permission required.

#### NOTE:

Registration dates subject to change if problems arise with the production of the class schedule.

No advanced registration for pre-arranged programs.