

October 21, 2004

05-021

RATIFY ADDITIONAL EXPENDITURE FOR PRINTING &
BINDING OF FALL TERM COLLEGE SCHEDULES OF
CLASSES

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Neal Naigus, Manager, Community Relations

APPROVED BY: Randy McEwen, Vice President, Administrative Services
Dr. Preston Pulliams, District President

REPORT: At the June 24, 2004 meeting, the Board awarded a contract to Signature Graphics for the printing and binding of the College schedules of classes. Resolution 04-168 awarded initial expenditure authority in the amount of \$68,867.77 for the first year of a possible three-year contract. Subsequently, it was determined by the District President that it would be in the College's best interest to increase the fall printing from 70,000 schedules to 470,000 schedules and have the schedules mailed to the residents of the PCC district.

Per Board Policy B505, the increased procurement was authorized by President Pulliams and now needs ratification by Board resolution.

RECOMMENDATION: That the Board of Directors ratify the increased expenditure level for the contract with Signature Graphics from \$68,867.77 to \$157,106.90 for the current fiscal year. This expenditure is funded through the general fund.

Director Germond moved to approve Resolutions 05-020 through 05-025 by consent agenda and it passed unanimously.