

April 15, 2004

04-132

ACCEPT BID/AWARD CONTRACT FOR FITNESS  
EQUIPMENT AT THE CASCADE CAMPUS FOR THE NEW  
PHYSICAL EDUCATION BUILDING

PREPARED BY: John Persen, Manager, MWESB Bond Procurement  
Program

FINANCIAL  
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice President, Administrative Services  
Gerard "Jerry" Berger, President

REPORT: The College is in need of a comprehensive list of fitness  
equipment to furnish the newly constructed Physical  
Education Building at Cascade Campus. This list consists of  
over fifty line-items of equipment including selectorized and  
free weight lifting stations, treadmills and elliptical trainers.

An Invitation to Bid (ITB) was advertised and released on  
February 27, 2004. The ITB was advertised in the Daily  
Journal of Commerce and on the College Web site. Eleven  
bid documents were downloaded from the College  
Purchasing website. The Bid submission deadline was  
March 12, 2004 at 3:00PM. Two bids were received and  
evaluated. One of those bids did not provide pricing for all  
equipment listed and was therefore determined to be non-  
responsive. The bid that was complete has very competitive  
pricing and is a responsive bid. This vendor is local and has  
substantial experience in the fitness and club industry.

Vendors:

Exercise Equipment Northwest  
Flex

Portland, Or  
Murrieta, CA

RECOMMENDATION: That the Board of Directors accept the bid from, and award a  
contract to, Exercise Equipment Northwest for the Cascade  
Campus Physical Education Building fitness equipment.  
The total contract amount will be \$63,614.40. The funds for  
this project will be from the Bond account.