

March 18, 2004

04-120

AWARD CONTRACT TO STONEBRIDGE
REHABILITATION ASSOCIATES, INC TO PROVIDE
VOCATIONAL REHABILITATION SERVICES

PREPARED BY: Sandy Wanner, Buyer/Contract Specialist

FINANCIAL
RESPONSIBILITY: Julie Wyckoff-Byers and Pamela Murray,
Workforce Development Program Directors

APPROVED BY: Randy McEwen, Vice President, Administrative Services
Gerard "Jerry" Berger, President

REPORT: The purpose of this contract is for the provision of Vocational Rehabilitation Services (VRS) for State of Oregon, Department of Human Services self-sufficiency clients. In partnership with the State of Oregon, Department of Human Services and PCC's Steps to Success Program, these services assist clients with physical, mental, or emotional disabilities to transition into employment.

The College advertised for Letters of Interest (LOI) on November 12-14, 2003, in the Oregonian and on the State Vendor Information Program. As a result of the LOI process, based on receiving three (3) responses, a formal Request for Proposals (RFP) process was initiated. RFP documents were sent to those three (3) firms that responded to the LOI. Two (2) of those firms submitted proposals and are listed below with their scores based on a maximum possible of 400 points.

<u>Vendors:</u>	<u>Score:</u>
Stonebridge Rehabilitation, Associates	369
VPD Associates	283

Note: neither firm is a State certified MWESB firm.

RECOMMENDATION:

That the Board of Directors accept the proposal from, and award a contract to Stonebridge Rehabilitation, Associates for Vocational Rehabilitation Services. The total contract amount will be, not-to-exceed \$520,000 for a five (5) year total term. The funds for this project will be from the Grant Fund account.

Director Margolin moved for approval of Resolutions 04-105 and Resolutions 04-107 through 04-122 and it was approved unanimously.