

October 16, 2003

04-051

AUTHORIZATION TO EXTEND A SOLE SOURCE
CONTRACT FOR DIRECT DIGITAL CONTROL SYSTEM
SERVICES

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FINANCIAL
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice President, Administrative Services
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REPORT: At the August 17, 2000 meeting, per Resolution 01-011, the Board awarded a sole source contract for direct digital control system services to Control Contractors, Inc. (CCI) for a three (3) year period. A sole source acquisition advertisement process was completed and it was determined that no other vendors could provide the services required. The College has existing HVAC Energy Management Barber-Colman Network 8000 Direct Digital Control Systems in place in portions of all campuses and facilities. These systems require on-going services to the existing control hardware and software, replacement of any hardware as needed, and continued support training as needed for new and existing staff.

Informally it was determined that these services are still available from only one source, CCI. Staff now wishes to extend the contract with CCI for one (1) additional year at a cost of \$100,000. A new formal sole source acquisition process will be completed prior to the end of this additional extension year.

Note: CCI is not a State of Oregon certified MWESB firm.

RECOMMENDATION: That the Board of Directors authorize the extension of the sole source contract with CCI to continue to provide direct digital control system services for an additional one (1) year period, at a cost of \$100,000. Expenditures will be from both the General and Capital Projects Funds.