

September 11, 2003

04-037

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Gerard "Jerry" Berger, Interim President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment- **Gayle Armstrong**

Employment Specialist, Workforce Development, Capital Career Center, Extended Learning Campus

Annual Salary Rate: \$35,565 Level: 3 Step: 3

Effective: August 5, 2003

Education:	University of Colorado	MA	1976
	Developmental Psychology		
	University of Colorado	BA	1974
	Psychology and General Studies		

Most Recent Experience: Portland State University  
Research Assistant

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	10 Male	28 Caucasian
	23 Female	1 Hispanic
	2 Unknown	4 Black
		2 Unspecified
	<hr/> 35 Total	<hr/> 35 Total

2. Academic Professional Appointment- **Erin Hatch**

Health Professions Admission Specialist, Health and Family Studies Division, Sylvania Campus

Annual Salary Rate: \$31,174 Level: 2 Step: 1

Effective: August 4, 2003

Education: Ithaca College MS 2001  
 Exercise & Sport Science  
 George Fox University BS 2000  
 Health & Human Performance

Most Recent Experience: Southern Methodist University  
 Academic Counselor

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
4 Male	18 Caucasian
17 Female	2 African American
1 Unknown	1 Asian/Pacific Islander
	1 Unknown
<u>22 Total</u>	<u>22 Total</u>

3. Academic Professional (Non-General Fund) Appointment- Sarah Hogue

Employment Specialist, Steps to Success Program, Capital Career Center,  
 Extended Learning Campus  
 Annual Salary Rate: \$33,200 Level: 3 Step: 1  
 Effective: August 8, 2003

Education: California State University at Chico BA 2001  
 Art

Most Recent Experience: Portland Community College  
 Career Specialist (Casual)

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
23 Male	28 Caucasian
10 Female	4 Black
2 Unspecified	1 Hispanic
	2 Unspecified
<u>35 Total</u>	<u>35 Total</u>

4. Academic Professional Appointment- Lynda Dennese Kelsay

Emergency Medical Services Department Specialist, Allied Health and Science  
 Division, Cascade Campus  
 Annual Salary Rate: \$45,029 Level: 3 Step: 9  
 Effective: August 21, 2003

Education: South Plains College AAS 1973  
 Pre-Nursing  
 Howard College CERT 1989  
 EMT-Paramedic

Most Recent Experience: Portland Community College  
 EMS Department Specialist (Temporary)

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
1 Female	1 Caucasian
1 Total	1 Total

5. Academic Professional (Non-General Fund) Appointment- **Andrea King**

Employment Specialist, Workforce Development, Capital Career Center, Extended Learning Campus  
 Annual Salary Rate: \$33,200 Level: 3 Step: 1  
 Effective: August 1, 2003

Education: San Francisco State University MS 2001  
 Counseling  
 University of California BA 1998  
 Psychology

Most Recent Experience: Hartnell College  
 Career and Transfer Counselor

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
10 Male	28 Caucasian
23 Female	1 Hispanic
2 Unknown	4 Black
	2 Unspecified
35 Total	35 Total

6. Academic Professional (Non-General Fund) Appointment- **Kathleen Kuba**

ELL (English Language Learner) Vocational Education Coordinator, Dislocated Worker Program, Extended Learning Campus  
 Annual Salary Rate: \$37,876 Level: 4 Step: 3  
 Effective: July 21, 2003

Education: Portland State University MBA 1989  
 Business  
 Lewis and Clark College BA 1973  
 Communications and Journalism

Most Recent Experience: Clark College  
 Program Developer, LEP Pathway Program

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
9 Male	11 Caucasian
6 Female	1 Hispanic
	1 Asian/Pacific Islander
	2 Unspecified
15 Total	15 Total

7. Academic Professional Appointment- Roberto Suarez

Coordinator, Admissions and Assessment, Department of Admissions, Cascade Campus  
 Annual Salary Rate: \$43,211 Level: 5 Step: 5  
 Effective: August 18, 2003

Education: Fordham University BA 1992  
 Philosophy

Most Recent Experience: Portland Community College  
 Learning Skills Specialist

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
8 Male	21 Caucasian
26 Female	6 African American
	5 Hispanic
	2 Asian/Pacific Islander
34 Total	34 Total

8. Faculty (Temporary) Appointment- Marilyn Alexander

Instructor, Landscape Technology, Science and Technology Division, Rock Creek  
 Campus  
 Annual Salary Rate: \$43,294 Step: 3  
 Effective: September 1, 2003 through June 20, 2004

Education: Washington State University BS 1976  
 Horticulture  
 071

Most Recent Experience: Marilyn Alexander Landscape Design  
Owner

Applicant Flow:                      Gender                      Ethnicity  
   5 Male                      9 Caucasian  
   4 Female  

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   9 Total                      

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   9 Total

9. Faculty (Temporary) Appointment- Geoffrey Boice

Instructor, Business Administration, Business and Computer Technologies Division,  
Sylvania Campus

Annual Salary Rate: \$43,294 Step: 3

Effective: September 1, 2003 through June 20, 2004

Education:                      Portland State University                      MBA 1992  
   Business Administration  
   University of Oregon                      BS 1976  
   Geography

Most Recent Experience: RHI Management Resources  
Accounting Manager/Assistant Controller

Applicant Flow:                      Direct Appointment

10. Faculty (Temporary) Appointment- Holly Cullom

Instructor, Composition and Literature, English Composition Department, Business  
and Humanities Division, Rock Creek Campus

Annual Salary Rate: \$40,416 Step: 1

Effective: September 1, 2003 through June 20, 2004

Education:                      Portland State University                      MA 2000  
   English  
   Portland State University                      BA 1997  
   English

Most Recent Experience: Portland Community College  
Part-time Instructor, Writing

Applicant Flow:                      Direct Appointment

11. Faculty Appointment- Ann Groeninger

Instructor, Computer Science, Math, Manufacturing and Transportation Division,  
Rock Creek Campus

Annual Salary Rate: \$44,810 Step: 4

Effective: September 1, 2003

Education:	Oregon Graduate Institute	MS	1993
	Computer Science		
	Wake Forest University	BS	1992
	Computer Science		
	Mathematics		

Most Recent Experience: Western Washington University  
Lecturer

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	45 Male	38 Caucasian
	18 Female	1 Black
	1 Unspecified	2 Hispanic
		20 Asian/Pacific Islander
		3 Unspecified
	<hr/> 64 Total	<hr/> 64 Total

12. Faculty (Temporary) Appointment- Patrick Kraft

Instructor, Machine Technology, Mathematics and Industrial Technology Division,  
Sylvania Campus

Annual Salary Rate: \$43,294 Step: 3

Effective: September 1, 2003 through June 20, 2004

Education:	Perry Technical Institute	CERT	1983
	Machine Technology		

Most Recent Experience: Shields Manufacturing Inc.  
General Manager

Applicant Flow: Direct Appointment

13. Faculty (Temporary) Appointment- Heather Larimer

Instructor, Developmental Education English, Student Support Services, Sylvania  
Campus

Annual Salary Rate: \$40,416 Step: 1

Effective: September 1, 2003 through June 20, 2004

Education:	University of Washington	MFA	2000
	Creative Writing		
	Colorado College	BA	1994
	English		

Most Recent Experience: Portland Community College  
Part-time Instructor, Developmental Education English

Applicant Flow: Direct Appointment

14. Faculty (Temporary) Appointment- April Mixon

Instructor, Chemistry, Chemistry Department, Science Division, Sylvania Campus  
Annual Salary Rate: \$40,416 Step: 1  
Effective: September 1, 2003 through June 20, 2004

Education:	Oregon State University	MS	2002
	Chemistry		
	Shippensburg University	BS	1998
	Chemistry		

Most Recent Experience: Portland Community College  
Part-time Instructor, Chemistry

Applicant Flow: Direct Appointment

15. Faculty Appointment- Nancy Pilgrim

Instructor, Dental Hygiene, Dental Sciences Department, Health and Family Studies  
Division, Sylvania Campus  
Annual Salary Rate: \$55,082 Step: 10  
Effective: September 1, 2003

Education:	Bemidji State University	BA	1978
	Chemistry		
	University of Minnesota	DDS	1982
	Dentistry		

Most Recent Experience: Portland Community College  
Instructor, Dental Assisting

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	3 Male	5 Caucasian
	2 Female	
	<hr/> 5 Total	<hr/> 5 Total

16. Faculty Appointment- LeeAnn Redifer

Instructor, Dental Assisting, Dental Sciences Department, Health and Family Studies Division, Sylvania Campus  
Annual Salary Rate: \$43,294 Step: 3  
Effective: September 1, 2003

Education: Mt Hood Community College AAS 1999  
Cosmetology

Most Recent Experience: Portland Community College  
Part-time Instructor, Dental Assisting

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
17 Female	12 Caucasian
	1 Black
	1 Hispanic
	1 Asian/Pacific Islander
	2 Unspecified
<hr/> 17 Total	<hr/> 17 Total

17. Faculty Appointment- Paula Wilson

Instructor, Paramedic/EMT, Allied Health and Science Division, Cascade Campus  
Annual Salary Rate: \$55,082 Step: 10  
Effective: September 1, 2003

Education: Marylhurst University BA 2002  
Interdisciplinary Studies

Most Recent Experience: Portland Community College  
Paramedic Program Director/Instructor (Temporary)

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
5 Male	7 Caucasian
2 Female	1 Unspecified
1 Unspecified	
<hr/> 8 Total	<hr/> 8 Total



18. Administrative (Temporary) Appointment- Rick Aman

Executive Assistant, Cascade and Extended Learning Campus

Annual Salary Rate: \$68,058 Level: 30

Effective: September 1, 2003 through June 30, 2004

Education:	Golden Gate University Management	MBA 1983
	Western Oregon University Education	BS 1974
	Mt Hood Community College Computer Applications	AS 1988

Most Recent Experience: Heald College  
Director of Academic Affairs

Applicant Flow: Direct Appointment

19. Administrative (Non-General Fund) Appointment- Marjorie Joan Powers

Manager, Workforce Development, Workforce Network, Steps to Success Program,  
Extended Learning Campus

Annual Salary Rate: \$52,000 Level: 26

Effective: August 4, 2003

Education:	Goddard College Writing	MFA 2001
	California State University, Chico English	BA 1981

Most Recent Experience: Mt Hood Community College, Steps to Success  
Interim Manager, Short-Term Training

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	17 Male	40 Caucasian
	30 Female	1 Hispanic
		1 Asian/Pacific Islander
		5 Unspecified

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47 Total

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47 Total

**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN SEPTEMBER 11, 2003 PERSONNEL REPORT**

Female	15
Male	4
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	19
Caucasian	17
Hispanic	1
Asian/Pacific Islander	1
	<hr/>
	19

Resolutions 04-037 through 04-042 were moved for approval on consent agenda by Director Anderson and it passed unanimously.