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04-031

EXPENDITURE AUTHORITY TO PURCHASE NEW
FURNITURE FOR BOND PROJECTS.

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FINANCIAL
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REPORT: The 2000 Bond Program Capital Improvement Projects will require the acquisition of a considerable amount of furniture for both classrooms and offices.

The initial plan was to purchase all new furniture from existing State of Oregon, and other public agency contracts, to benefit from exceptional pricing based on large volume discounts. However, it was later determined that the purchase of quality used furniture, when it was available, could offer even more substantial savings. At the June 19, 2003 meeting, per Resolution #03-160, the Board granted expenditure authority up to \$600,000 for the purchase of used furniture for bond related projects. This authority was to also cover any installation, moving and/or storage costs associated with the acquisition of this used furniture.

The total of Bond funds budgeted for "furniture, fixtures, and equipment (FFE)" is \$13,054,000. Considerable amounts of new furniture still need to be purchased to complete the bond projects. Virtually all of this new furniture will be purchased utilizing existing State of Oregon or other public agency contracts that have all been competitively awarded. The College would like the Board to grant expenditure authority of up to \$5,750,000 for the purchase of new furniture from other public contracts for Bond related projects. This expenditure authority will also cover any installation, moving and/or storage costs associated with the acquisition of this new furniture.

RECOMMENDATION: That the Board of Directors grant expenditure authority up to \$5,750,000 for the purchase of new furniture from other public contracts for bond related projects. Expenditures for this new furniture will be from Bond funds.