03-166 RESOLUTION ADOPTING THE PORTLAND COMMUNITY

COLLEGE SUPPLEMENTAL BUDGET FOR THE FISCAL

YEAR 2002-2003 COMMENCING July 1, 2002.

PREPARED BY: Odie Sarmiento, Budget Manager

APPROVED BY: Wing-Kit Chung, Associate Vice President of Finance

Randy McEwen, Vice President of Administrative Services

Jesus "Jess" Carreon, President

REPORT: On April 17, 2003, the Board of Directors, acting as the

Budget Committee approved the supplemental budget under Resolution 03-089 for submission to the Multnomah Tax Supervising and Conservation Commission (TSCC). On May 15, 2003 TSCC after due notice and a public hearing approved the supplemental budget to amend the Fiscal Year

2002-2003 Adopted budget. The purpose of the

supplemental budget is to amend the fiscal year 2002-2003 Adopted budget: to adjust the estimated beginning working capital, to revise the estimated revenues of the Financial Aid

Fund, to provide for the refunding of the 1994 General Obligation Bonds, to provide for the sale of the Limited Tax Pension bonds and payment of the College unfunded actuarial liability (UAL) with Oregon Public Employees Retirement System and to adjust transfers between funds. These changes were not known when we adopted the fiscal

year 2002-2003 budget in June 2002.

The amendments do not require any additional property tax

levy.

RECOMMENDATION: That the Board of Directors approve the supplemental

budget amending the Fiscal Year 2002-2003 Adopted Budget of the Portland Community College District as

outlined in the attached Exhibits "A & A-1".

Director Anderson moved to approve Resolutions 03-149 through 03-162 and Resolutions 03-164 through 03-168 by consent agenda and it passed unanimously.

RESOLUTION ADOPTING THE PORTLAND COMMUNITY COLLEGE SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR 2002-2003 COMMENCING July 1, 2002 -continued

Whereas, the College continues to experience increase in student enrollment and a higher demand for student financial aid requiring a change in the estimated revenues and requirements of the Financial Aid Fund, and

Whereas, on May 15, 2002, the College issued a General Obligation Refunding Bonds Series 2002A to refund the outstanding portion of the 1994 General Obligation Bonds. The bonds were paid off on July 15, 2002 and this requires an amendment to the budget to reflect this transaction, and

Whereas, in June 2003 the College issued a Limited Tax Pension Bonds Series 2003 in the amount not to exceed \$125,000,000. Proceeds from the bond sale will be used to pay the College unfunded actuarial liability (UAL) with Oregon Public Employees Retirement System (OPERS), and

Whereas, on May 15, 2003, the Multnomah Tax Supervising and Conservation Commission (TSCC), after due notice and public hearing, approved the College supplemental budget to amend the Fiscal Year 2002-2003 adopted budget with an objection, and

Whereas, in order to address the objection of TSCC, it is necessary for the College to budget for the sale of the Limited Tax Pension Bonds and the payment to OPERS in the Fiscal Year 2002-2003 budget, and

Whereas, in order to provide an accurate financial status of the College operations, it is necessary to adjust the estimated beginning working capital to the amounts as reported in the Audited Financial Statements for the year ended June 30, 2002, and

#### **EXHIBIT A**

03-166

RESOLUTION ADOPTING THE PORTLAND COMMUNITY COLLEGE SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR 2002-2003 COMMENCING July 1, 2002 -continued

Whereas, the amendments to the fiscal year 2002-2003 Adopted Budget do not require additional property tax levy but are necessary in order for the College to comply with the requirements of Chapter 294 Sections 294.305 to 294.520, 294.555 and 294.565 of the Oregon Revised Statute, now therefore:

BE IT RESOLVED, That the budget for the Portland Community College District as Adopted for the fiscal year 2002-2003 commencing July 1, 2001 is hereby amended as outlined in Exhibit "A-1".

BE IT FURTHER RESOLVED, That the President is hereby authorized and directed to amend the Portland Community College District fiscal year 2002-2003 Adopted budget as outlined in this resolution.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY COLLEGE DISTRICT THIS 19th DAY OF JUNE, 2003.

ATTEST:

esus "Jess" Carreon

resident

APPROVED:

Doreen Margolin

Chair, Board of Directors

	Fiscal Year 2002-2003 ADOPTED <u>Budget</u>	Supplemental Budget Resolution 03-000	Fiscal Year 2002-2003 Budget As Amended
REVENUES:			
From local sources			
Property Tax - current year	\$9,121,572	\$0	\$9,121,572
Property Tax - prior year	663,300	0	663,300
Tuition and fees	35,170,205	0	35,170,205
CEU/CED charges	8,134,902	0	8,134,902
Interest from investments	875,040	0	875,040
Other local sources	1,244,552	0	1,244,552
From state sources	60,945,482	0	60,945,482
From federal sources	120,000	0	120,000
Operating transfers in:		0	0
From Contracts & Grants Fund	1,882,618	0	1,882,618
From Risk Management Fund	0	100,000	100,000
From Bookstore Fund	420,167	250,000	670,167
From Auxiliary Fund	14,790	0	14,790
From Student Financial Aid Fund	199,847	0	199,847
From Print Center Fund	38,672	0	38,672
From Parking Operations Fund	310,997	130,000	440,997
From Food Services Fund	103,356	0	103,356
Total Operating Revenues	\$119,245,500	\$480,000	\$119,725,500
Beginning Fund Balance	7,448,127	295,085	7,743,212
TOTAL REVENUES	\$126,693,627	\$775,085	\$127,468,712
EXPENDITURES AND OTHER			
REQUIREMENTS: -continued			
Sylvania Campus	\$34,678,571	\$0	\$34,678,571
Rock Creek Campus	16,866,922	0	16,866,922
Cascade Campus	13,528,481	0	13,528,481
Open Campus-Community Ed	7,430,599	(80,000)	7,350,599
Open Campus-Buss. & Gov't	6,243,135		6,243,135
President and Governing Board	8,460,905		8,460,905
Administrative/Physical Plant	22,866,595		22,866,595
Transfers	4,326,119	80,000	4,405,119
Contingency	7,122,371	775,085	7,897,456
Total Operating Expenditures	\$121,523,698	\$775,085	\$122,298,783
Unappropriated Ending Fund Balance	5,169,929	0	5,169,929
TOTAL GENERAL FUND	\$126,693,627	\$775,085	\$127,468,712

AUXILIARY FUND	Fiscal Year 2002-2003 ADOPTED Budget	Supplemental Budget Resolution 03-000	Fiscal Year 2002-2003 Budget As Amended
REVENUES:		-	
Facilities usage charges	\$191,000	\$0	\$191,000
The Bridge-advertising	28,000	0	28,000
Campus activities	27,800	0	27,800
Interest from investments	7,000	0	7,000
Other revenues (Pace Services)	76,000	0	76,000
Other receipts	19,250	0	19,250
Operating transfers in:			,
From General Fund	71,730	0	71,730
Total Operating Revenues	\$420,780	\$0	\$420,780
Beginning Fund Balance	163,485	159,858	323,343
TOTAL REVENUES	\$584,265	\$159,858	\$744,123
EXPENDITURES AND OTHER REQUIRE	MENTS:		
FACILITIES USAGE	\$249,326	\$0	\$249,326
THE BRIDGE	104,730	0	104,730
CAMPUS ACTIVITIES	42,550	0	42,550
PACE SERVICES	76,000	0	76,000
TRANSFER TO GENERAL FUND	14,790	0	14,790
CONTINGENCY	91,210	159,858	251,068
Sub-total	\$578,606	\$159,858	\$738,464
Unappropriated Ending Fund			
Balance	5,659	0	5,659
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	\$584,265	\$159,858	\$744,123

CONTRACTS & GRANTS FUND	Fiscal Year 2002-2003 ADOPTED	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
REVENUES:	Budget	03-000	As Amended
From local sources	\$1,853,327	\$0	\$1,853,327
From state sources	5,355,328	0	5,355,328
From federal sources	16,127,636	0	16,127,636
Transfer from General Fund	64,064	0	64,064
Total Operating Revenues	\$23,400,355	\$0	\$23,400,355
Beginning Fund Balance	1,457,000	324,391	1,781,391
TOTAL REVENUES	\$24,857,355	\$324,391	\$25,181,746
EXPENDITURES AND OTHER REQUIRMED State Grants Federal Contracts Local Contracts-general	\$4,600,865 14,370,250 1,652,611	\$0 0 475,614	\$4,600,865 14,370,250 2,128,225
Local Contracts-customized			
Transfers: To General Fund-overhead To General Fund-direct cost reimb.	1,494,810 387,808	0	1,494,810 387,808
To Capital Projects Fund Contingency	1,551,011	(151,223)	1,399,788
Sub-total	\$24,057,355	\$324,391	\$24,381,746
Unappropriated Ending Fund Balance	800,000	0	800,000
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	\$24,857,355	\$324,391	\$25,181,746

STUDENT ACTIVITIES FUND	Fiscal Year 2002-2003 ADOPTED	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
REVENUES:	Budget	03-000	As Amended
Student acitivities fees	\$728,000	\$0	\$728,000
Other local sources	17,500	0	17,500
Interest from investments	4,500	0	4,500
Total Operating Revenues	\$750,000	\$0	\$750,000
Beginning Fund Balance	135,604	(69,768)	65,836
TOTAL REVENUES	\$885,604	(\$69,768)	\$815,836
EXPENDITURES AND OTHER REQUIREMEN	Te		
Child Care	\$137,820	\$0	\$137,820
Student Governance	574,764	0	574,764
Intramural Activities	29,520	0	29,520
Student Activities	45,000	0	45,000
Phi Theta Kappa	18,500	0	18,500
Contingency	80,000	(69,768)	10,232
Sub-total	\$885,604	(\$69,768)	\$815,836
	0	(303,700)	0
Unappropriated Ending Fund Balance TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$885,604	(\$69,768)	\$815,836
STUDENT FINANCIAL AID FUND REVENUES:			
From private sources	\$2,860,027	\$67,114	\$2,927,141
From federal sources	14,107,157	1,196,780	15,303,937
Interest from investments	73,323	0	73,323
Transfer from General Fund	723,500	0	723,500
Total Operating Revenues	\$17,764,007	\$1,263,894	\$19,027,901
Beginning Fund Balance	1,969,032	(395,894)	1,573,138
TOTAL REVENUES	\$19,733,039	\$868,000	\$20,601,039
EXPENDITURES AND OTHER REQUIREMEN	TS:		
College Funded Programs	\$395,000	\$0	\$395,000
Federal Programs	16,375,428	1,315,886	17,691,314
Scholarship Programs	979,710	0	979,710
Short Term Student Loan Program	154,312	75,000	229,312
Transfer to General Fund	199,847	0	199,847
Contingency	922,886	(522,886)	400,000
Sub-total	\$19,027,183	\$868,000	\$19,895,183
Unappropriated Ending Fund Balance	705,856	0	705,856
TOTAL EXPENDITURES AND			. 00,000
OTHER REQUIREMENTS	\$19,733,039	\$868,000	\$20,601,039

CAPITAL PROJECTS FUND	Fiscal Year 2002-2003 ADOPTED Budget	Supplemental Budget Resolution 03-000	Fiscal Year 2002-2003 Budget As Amended
REVENUES:			
Interest from investments	\$138,210	\$0	\$138,210
Transfer from General Fund	2,490,000		2,490,000
Total Operating Revenues	\$2,628,210		\$2,628,210
Beginning Fund Balance	3,637,113	454,304	4,091,417
TOTAL REVENUES	\$6,265,323	\$454,304	\$6,719,627
EXPENDITURES AND OTHER REQUIREMENT	NTS:		
Capital Outlay	\$5,665,323	0	\$5,665,323
Contingency	600,000	454,304	1,054,304
Sub-total	\$6,265,323	\$454,304	\$6,719,627
Unappropriated Ending Fund Balance	0		0
TOTAL EXPENDITURES AND			
AND OTHER REQUIREMENTS	\$6,265,323	\$454,304	\$6,719,627
CAPITAL CONSTRUCTION FUND REVENUES:			
Interest from investments	\$5,050,276	\$0	\$5,050,276
Transfer from General Fund		80,000	80,000
Total Operating Revenues	\$5,050,276	\$80,000	\$5,130,276
Beginning Fund Balance	132,902,141	498,786	133,400,927
TOTAL REVENUES	\$137,952,417	\$578,786	\$138,531,203
EXPENDITURES AND OTHER REQUIREMEN	NTS		
Plant Services	\$530,952	\$0	\$530,952
Sylvania Campus	29,985,840	0	29,985,840
Cascade Campus	47,132,546	0	47,132,546
Rock Creek Campus	30,762,643	0	30,762,643
Southeast Center	16,810,095	0	16,810,095
District-wide Projects	6,264,153	80,000	6,344,153
Contingency	6,466,188	498,786	6,964,974
Sub-total	\$137,952,417	\$578,786	\$138,531,203
Unappropriated Ending Fund Balance	0	0	0
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$137,952,417	\$578,786	\$138,531,203

BOOKSTORE FUND	Fiscal Year 2002-2003 ADOPTED Budget	Supplemental Budget Resolution 03-000	Fiscal Year 2002-2003 Budget As Amended
REVENUES:	Budget	-	
Sales of merchandise	\$10,247,758	\$0	\$10,247,758
Interest from investments	116,849	0	116,849
Miscellaneous income	110,000	0	110,000
Total Operating Revenues	\$10,474,607	\$0	\$10,474,607
Beginning Fund Balance	3,541,543	1,288,471	4,830,014
Total Resources	\$14,016,150	\$1,288,471	\$15,304,621
EXPENDITURES AND OTHER REQUIREMENTS:			
Bookstore Operations Transfers out:	\$8,973,520	\$0	\$8,973,520
To General Fund	420,167	250,000	670,167
To Food Services Fund	34,808	0	34,808
Contingency	4,587,655	1,038,471	5,626,126
Sub-total	\$14,016,150	\$1,288,471	\$15,304,621
Unappropriated Ending Fund Balance	0	0	0
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$14,016,150	\$1,288,471	\$15,304,621
FOOD SERVICES FUND			
REVENUES:			
Food sales	\$3,032,103	\$0	\$3,032,103
Interest from investments	14,325	0	14,325
Operating transfers in:			
From Bookstore Fund	34,808	0	34,808
From Print Center Fund	34,808	0	34,808
From Parking Operations Fund	34,808	0	34,808
Total Operating Revenues	\$3,150,852	\$0	\$3,150,852
Beginning Fund Balance	447,662	(2,805)	444,857
TOTAL REVENUES	\$3,598,514	(\$2,805)	\$3,595,709
EXPENDITURES AND OTHER REQUIREMENTS			
Food Services Operations	\$2,767,132	\$0	\$2,767,132
Transfer to General Fund	103,356	0	103,356
Contingency	728,026	(2,805)	725,221
Sub-total	\$3,598,514	(\$2,805)	\$3,595,709
Unappropriated Ending Fund Balance	0	0	0
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$3,598,514	(\$2,805)	\$3,595,709
365			

PARKING OPERATIONS FUND	Fiscal Year 2002-2003 ADOPTED <u>Budget</u>	Supplemental Budget Resolution 03-000	Fiscal Year 2002-2003 Budget As Amended
REVENUES:			
Parking permits	\$1,606,368	\$0	\$1,606,368
Parking fines	135,200	0	135,200
Interest from investments	28,611	0_	28,611
Total Operating Revenues	\$1,770,179	\$0	\$1,770,179
Beginning Fund Balance	894,088	(13,361)	880,727
TOTAL REVENUES	\$2,664,267	(\$13,361)	\$2,650,906
EXPENDITURES AND OTHER REQUIREMENTS:			
Parking Operations	\$1,275,015	\$0	\$1,275,015
Transfers out:	310,997	130,000	440,997
To General Fund	34,808	0	34,808
To Food Services Fund	1,043,447	(143,361)	900,086
Contingency Sub-total	\$2,664,267	(\$13,361)	\$2,650,906
Unappropriated Ending Fund	Ψ2,004,207	(4,0,001)	42,000,000
Balance	0	0	0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	\$2,664,267	(\$13,361)	\$2,650,906
PRINT CENTER FUND		(+12)227	
REVENUES:			
Charges for services-internal	\$845,334	\$0	\$845,334
Charges for services-external	10,288	0	10,288
Copy machine revenues	717,095	0	717,095
Miscellaneous	12,428	0	12,428
Total Operating Revenues	\$1,585,145	\$0	\$1,585,145
Beginning Fund Balance	207,144	237,592	444,736
TOTAL REVENUES	\$1,792,289	\$237,592	\$2,029,881
EXPENDITURES AND OTHER REQUIREMENTS:			
Print Center Operations	\$1,284,279	\$0	\$1,284,279
Transfer to Food Services Fund	34,808	0	34,808
Transfer to General Fund	38,672	0	38,672
Contingency	434,530	237,592	672,122
Sub-total	\$1,792,289	\$237,592	\$2,029,881
Unappropriated Ending Fund Balance	0	0	0
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	\$1,792,289	\$237,592	\$2,029,881

RISK MANAGEMENT FUND	Fiscal Year 2002-2003	Supplemental Budget	Fiscal Year 2002-2003
KISK MANAGEMENT FOND	ADOPTED	Resolution	Budget
REVENUES:	Budget	03-000	As Amended
Charges to departments & other revenues	\$603,489	\$0	\$603,489
Other insurance reimbursements	2,000	0	2,000
Interest from investments	160,455	0	160,455
Total Operating Revenues	\$765,944	\$0	\$765,944
Beginning Fund Balance	4,584,419	(165,021)	4,419,398
TOTAL REVENUES	\$5,350,363	(\$165,021)	\$5,185,342
EXPENDITURES AND OTHER REQUIREMENTS: Insurance and Other Charges			
Self Insurance and Risk Administration	\$1,059,333	\$354,979	\$1,414,312
Transfer to General Fund		100,000	100,000
Contingency	620,000	(620,000)	0
Sub-total	\$1,679,333	(\$165,021)	\$1,514,312
Unappropriated Ending Fund Balance	3,671,030	0	3,671,030
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS:	\$5,350,363	(\$165,021)	\$5,185,342
EARLY RETIREMENT FUND			
REVENUES:			
Interest from investments	\$92,380	\$0	\$92,380
Transfer from General Fund	780,900	0	780,900
Total Operating Revenues	\$873,280	\$0	\$873,280
Beginning Fund Balance	1,066,705	(89,115)	977,590
TOTAL REVENUES	\$1,939,985	(\$89,115)	\$1,850,870
EXPENDITURES AND OTHER REQUIREMENTS:			
Other post-retirement benefits	\$838,395	\$0	\$838,395
Contingency	400,000	(89,115)	310,885
Sub-total	\$1,238,395	(\$89,115)	\$1,149,280
Unappropriated Ending Fund Balance	701,590	0	701,590
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$1,939,985	(\$89,115)	\$1,850,870

#### **EXHIBIT A-1**

03-166

DEBT SERVICE FUND	Fiscal Year 2002-2003 ADOPTED Budget	Supplemental Budget Resolution 03-000	Fiscal Year 2002-2003 Budget As Amended
REVENUES:			
Property Tax - current year	\$14,022,617	\$0	\$14,022,617
Property Tax - prior year	489,517	0	489,517
Interest from investments	112,569	0	112,569
Total Operating Revenues	\$14,624,703	\$0	\$14,624,703
Beginning Fund Balance	3,893,792	16,001,750	19,895,542
TOTAL REVENUES	\$18,518,495	\$16,001,750	\$34,520,245
EXPENDITURES AND OTHER REQUIREMENTS:			
Debt Service:	\$7.94E.000	\$15 155 000	\$33,000,000
Principal - G.O. Bonds	\$7,845,000	\$15,155,000	\$23,000,000
Interest - G. O. Bonds Sub-total	8,726,397 \$16,571,397	846,750	9,573,147 \$32,573,147
Unappropriated Ending Fund	\$10,571,397	\$16,001,750	\$32,573,147
Balance	1,947,098	0	1,947,098
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$18,518,495	\$16,001,750	\$34,520,245
CAPITAL LEASE/PURCHASE FUND			
REVENUES:			
Transfer from General Fund	\$195,925	\$0	\$195,925
Interest from investments	1,303	0	1,303
Total Operating Revenues	\$197,228	\$0	\$197,228
Beginning Fund Balance	43,443	(567)	42,876
TOTAL REVENUES	\$240,671	(\$567)	\$240,104
EXPENDITURES AND OTHER REQUIREMENTS: Debt Service:			
Principal - C.O.P.	\$95,000	\$0	\$95,000
Interest - C.O.P.	100,925	0	100,925
Sub-total	\$195,925	\$0	\$195,925
Unappropriated Ending Fund Balance	44,746	(567)	44,179
TOTAL EXPENDITURES AND		1-3/1	
OTHER REQUIREMENTS	\$240,671	(\$567)	\$240,104

## RESOLUTION ADOPTING THE PORTLAND COMMUNITY COLLEGE SUPPLEMENTAL BUDGET FOR THE FISCAL YEAR 2002-2003 COMMENCING July 1, 2002-continued

#### **PERS Bond Fund**

REVENUES: Proceeds from sale of bonds Interest from investments TOTAL REVENUES	\$0	\$125,000,000	\$125,000,000
	0	0	0
	\$0	\$125,000,000	\$125,000,000
EXPENDITURES AND OTHER REQUIREMENTS: PERS-unfunded actuarial liability Bond issuance cost	\$0	\$124,400,000	\$124,400,000
	0	600,000	600,000
TOTAL EXPENDITURES AND OTHER REQUIREMENTS	\$0	\$125,000,000	\$125,000,000