

May 15, 2003

03-116

COMMENDATION OF RETIRING EMPLOYEE –
DIANA LOOP

PREPARED BY: Human Resource Department Staff

APPROVED BY: Jesus "Jess" Carreon, President

REPORT: Diana Loop has performed faithfully in her duties as Secretary, Office Series Support 3 (OSS3), OSS5, and Instructional Administrative Assistant 2 (IAA2) since February 8, 1988. She retires effective April 30, 2003.

RECOMMENDATION: That the Board COMMEND her for her service to Portland Community College and wish her well in her retirement years.

Resolutions 03-092 through 03-144 were moved for approval by Director Anderson and the motion carried unanimously.