May 15, 2003

03-100

COMMENDATION OF RETIRING EMPLOYEE - JAN

COULTON

PREPARED BY:

Human Resource Department Staff

APPROVED BY:

Jesus "Jess" Carreon, President

REPORT:

Jan Coulton has performed faithfully in his duties as Director/Public Affairs since November 12, 1990. She

retires effective May 31, 2003.

RECOMMENDATION: That the Board COMMEND her for her service to

Portland Community College and wish her well in her

retirement years.

Resolutions 03-092 through 03-144 were moved for approval by Director Anderson and the motion carried unanimously.