RESOLUTION AMENDING THE PORTLAND COMMUNITY COLLEGE BUDGET FOR THE FISCAL YEAR 2002-2003

COMMENCING July 1, 2002.

PREPARED BY:

Odie Sarmiento, Budget Manager

Wing-Kit Chung, Associate Vice President of Finance

APPROVED BY:

Randy McEwen, Vice President of Administrative Services

Jesus "Jess" Carreon, President

REPORT:

The purpose of the supplemental budget is to amend the

fiscal year 2002-2003 Adopted budget, to adjust the

estimated beginning working capital, to revise the estimated

revenues of the Financial Aid Fund, to provide for the refunding of the 1994 General Obligation Bonds and to adjust transfers between funds. These changes were not known when the fiscal year 2002-2003 budget was adopted

in June, 2002.

The amendments do not require any additional property tax

levy.

RECOMMENDATION:

That the Board of Directors approve the supplemental

budget amending the Fiscal Year 2002-2003 Adopted Budget of the Portland Community College District as

outlined in the attached Exhibits "A" & "A-1."

RESOLUTION AMENDING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE FISCAL YEAR 2002-2003
COMMENCING July 1, 2002-continued

Whereas, the College continues to experience significant student enrollment and a higher demand for student financial aid requiring a change in the estimated revenues and requirements of the Financial Aid Fund, and

Whereas, on May 15, 2002, the College issued General Obligation Refunding Bonds Series 2002A to refund the outstanding portion of the 1994 General Obligation Bonds. The bonds were paid off on July 15, 2002 and this requires an amendment to the FY 2002-2003 budget to reflect this transaction, and

Whereas, in order to provide an accurate financial status of the College operations, it is necessary to adjust the estimated beginning working capital to the amounts as reported in the Audited Financial Statements for the year ended June 30, 2002, and

Whereas, the amendments to the fiscal year 2002-2003 Adopted Budget do not require additional property tax levy but are necessary in order for the College to comply with the requirements of Chapter 294 Sections 294.305 to 294.520, 294.555 and 294.565 of the Oregon Revised Statutes, now therefore:

RESOLUTION AMENDING THE PORTLAND COMMUNITY
COLLEGE BUDGET FOR THE FISCAL YEAR 2002-2003
COMMENCING July 1, 2002-continued

BE IT RESOLVED, That the budget for the Portland Community College District as Adopted for the fiscal year 2002-2003 commencing July 1, 2002 is hereby amended as outlined in Exhibit "A-1".

BE IT FURTHER RESOLVED, That the President is hereby authorized and directed to amend the Portland Community College District fiscal year 2002-2003 Adopted budget as outlined in this resolution.

ADOPTED BY THE GOVERNING BOARD OF THE PORTLAND COMMUNITY COLLEGE DISTRICT THIS 17th DAY OF April, 2003.

ATTEST:

Jesus "Jess" Carreon

esident

APPROVED:

Doreen Margolin

	Fiscal Year 2002-2003 ADOPTED Budget	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
REVENUES:	Budget	03-000	As Amended
From local sources			
Property Tax - current year	¢0 424 E72	40	
Property Tax - prior year	\$9,121,572	\$0	\$9,121,572
Tuition and fees	663,300	0	663,300
CEU/CED charges	35,170,205	0	35,170,205
Interest from investments	8,134,902	0	8,134,902
Other local sources	875,040	0	875,040
From state sources	1,244,552	0	1,244,552
From federal sources	60,945,482	0	60,945,482
Operating transfers in:	120,000	0	120,000
		0	0
From Contracts & Grants Fund	1,882,618	0	1,882,618
From Risk Management Fund	0	100,000	100,000
From Bookstore Fund	420,167	250,000	670,167
From Auxiliary Fund	14,790	0	14,790
From Student Financial Aid Fund	199,847	0	199,847
From Print Center Fund	38,672	0	38,672
From Parking Operations Fund	310,997	130,000	440,997
From Food Services Fund	103,356	0	103,356
Total Operating Revenues	\$119,245,500	\$480,000	\$119,725,500
Beginning Fund Balance	7,448,127	295,085	7,743,212
TOTAL REVENUES	\$126,693,627	\$775,085	\$127,468,712
EXPENDITURES AND OTHER			
REQUIREMENTS: -continued			
Sylvania Campus	\$34,678,571	\$0	604.070.574
Rock Creek Campus	16,866,922	0	\$34,678,571
Cascade Campus	13,528,481	0	16,866,922
Open Campus-Community Ed	7,430,599		13,528,481
Open Campus-Buss. & Gov't	6,243,135	(80,000)	7,350,599
President and Governing Board	8,460,905		6,243,135
Administrative/Physical Plant	22,866,595		8,460,905
Transfers			22,866,595
Contingency	4,326,119	80,000	4,405,119
Total Operating Expenditures	7,122,371	775,085	7,897,456
	\$121,523,698	\$775,085	\$122,298,783
Unappropriated Ending Fund Balance	5,169,929	0	5,169,929
TOTAL GENERAL FUND	\$126,693,627	\$775,085	\$127,468,712
		, , , , , , ,	7121,100,112

AUXILIARY FUND	Fiscal Year 2002-2003 ADOPTED	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
	Budget	03-000	As Amended
REVENUES:			
Facilities usage charges	\$191,000	\$0	\$191,000
The Bridge-advertising	28,000	0	28,000
Campus activities	27,800	0	27,800
Interest from investments	7,000	0	7.000
Other revenues (Pace Services)	76,000	0	76,000
Other receipts Operating transfers in:	19,250	0	19,250
From General Fund	71,730	0	71 720
Total Operating Revenues	\$420,780	\$0	71,730 \$420,780
Beginning Fund Balance	163,485	159,858	323,343
TOTAL REVENUES	\$584,265	\$159,858	\$744,123
EXPENDITURES AND OTHER REQUIR	EMENTS:		
EXPENDITURES AND OTHER REQUIR FACILITIES USAGE	EMENTS: \$249,326	\$0	\$249.326
		\$0 0	\$249,326 104,730
FACILITIES USAGE	\$249,326		104,730
FACILITIES USAGE THE BRIDGE	\$249,326 104,730	0	104,730 42,550
FACILITIES USAGE THE BRIDGE CAMPUS ACTIVITIES	\$249,326 104,730 42,550	0	104,730 42,550 76,000
FACILITIES USAGE THE BRIDGE CAMPUS ACTIVITIES PACE SERVICES	\$249,326 104,730 42,550 76,000	0 0 0	104,730 42,550 76,000 14,790
FACILITIES USAGE THE BRIDGE CAMPUS ACTIVITIES PACE SERVICES TRANSFER TO GENERAL FUND	\$249,326 104,730 42,550 76,000 14,790	0 0 0	104,730 42,550 76,000
FACILITIES USAGE THE BRIDGE CAMPUS ACTIVITIES PACE SERVICES TRANSFER TO GENERAL FUND CONTINGENCY Sub-total Unappropriated Ending Fund	\$249,326 104,730 42,550 76,000 14,790 91,210 \$578,606	0 0 0 0 159,858	104,730 42,550 76,000 14,790 251,068
FACILITIES USAGE THE BRIDGE CAMPUS ACTIVITIES PACE SERVICES TRANSFER TO GENERAL FUND CONTINGENCY Sub-total	\$249,326 104,730 42,550 76,000 14,790 91,210	0 0 0 0 159,858	104,730 42,550 76,000 14,790 251,068

CONTRACTO A CRANCE CONTRACTOR	Fiscal Year	Supplemental	Fiscal Year
CONTRACTS & GRANTS FUND	2002-2003	Budget	2002-2003
DEVELUES	ADOPTED	Resolution	Budget
REVENUES:	Budget	03-000	As Amended
From local sources	\$1,853,327	\$0	\$1,853,327
From state sources	5,355,328	0	5,355,328
From federal sources	16,127,636	0	16,127,636
Transfer from General Fund	64,064	0	64,064
Total Operating Revenues	\$23,400,355	\$0	\$23,400,355
Beginning Fund Balance	1,457,000	324,391	1,781,391
TOTAL REVENUES	\$24,857,355	\$324,391	\$25,181,746
EXPENDITURES AND OTHER REQUIRM State Grants	V BANK I V FAMILIA DE PARTO DE	***	
	\$4,600,865	\$0	\$4,600,865
Federal Contracts	14,370,250	0	14,370,250
Local Contracts-general	1,652,611	475.614	2,128,225
Local Contracts-customized			_,,
Transfers:			
To General Fund-overhead	1,494,810	0	1,494,810
To General Fund-direct cost reimb.	387,808	0	387,808
To Capital Projects Fund			557,655
Contingency	1,551,011	(151,223)	1,399,788
Sub-total	\$24,057,355	\$324,391	\$24,381,746
Unappropriated Ending Fund			
Balance	800,000	0	800,000
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$24,857,355	\$324,391	\$25,181,746

STUDENT ACTIVITIES FUND	Fiscal Year 2002-2003	Supplemental Budget	Fiscal Year 2002-2003
	ADOPTED	Resolution	
REVENUES:	Budget	03-000	Budget
Student acitivities fees	\$728,000	\$0	As Amended
Other local sources	17,500	0	\$728,000
Interest from investments	4,500	0	17,500
Total Operating Revenues	\$750,000	\$0	4,500
Beginning Fund Balance	135,604	(69,768)	\$750,000
TOTAL REVENUES	\$885,604	(\$69,768)	65,836 \$815,836
EXPENDITURES AND OTHER REQUIREMI	ENTS		
Child Care	\$137,820	\$0	£127 P20
Student Governance	574,764	0	\$137,820
Intramural Activities	29,520	0	574,764
Student Activities	45,000	0	29,520
Phi Theta Kappa	18,500		45,000
Contingency	80,000	(60.768)	18,500
Sub-total	\$885,604	(69,768)	10,232
Unappropriated Ending Fund Balance		(\$69,768)	\$815,836
TOTAL EXPENDITURES AND	0	0	0
OTHER REQUIREMENTS	\$885,604	(\$69,768)	\$815,836
REVENUES:			
From private sources	500 000 00	***	
From federal sources	\$2,860,027	\$67,114	\$2,927,141
Interest from investments	14,107,157	1,196,780	15,303,937
Transfer from General Fund	73,323	0	73,323
Total Operating Revenues	723,500	0	723,500
Beginning Fund Balance	\$17,764,007	\$1,263,894	\$19,027,901
TOTAL REVENUES	1,969,032	(395,894)	1,573,138
TOTAL REVENUES	<u>\$19,733,039</u>	\$868,000	\$20,601,039
EXPENDITURES AND OTHER REQUIREME	NTS:		
College Funded Programs	\$395,000	\$0	\$20E 000
Federal Programs	16,375,428	1,315,886	\$395,000
Scholarship Programs	979,710	0	17,691,314
Short Term Student Loan Program	154,312	75,000	979,710
Transfer to General Fund	199,847	75,000	229,312
Contingency	922,886		199,847
Sub-total	\$19,027,183	(522,886) \$868,000	\$10,000
Unappropriated Ending Fund Balance	705,856		\$19,895,183
TOTAL EXPENDITURES AND	700,000	0	705,856
OTHER REQUIREMENTS	\$19,733,039	\$868,000	\$20,601,039

CAPITAL PROJECTS FUND	Fiscal Year 2002-2003 ADOPTED	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
REVENUES:	Budget	03-000	As Amended
Interest from investments	\$138,210	0.0	6400.040
Transfer from General Fund	2,490,000	\$0	\$138,210
Total Operating Revenues	-		2,490,000
rotal operating Nevertues	\$2,628,210		\$2,628,210
Beginning Fund Balance	3,637,113	454,304	4,091,417
TOTAL REVENUES	\$6,265,323	\$454,304	\$6,719,627
EXPENDITURES AND OTHER REQUIRE	EMENTS:		
Capital Outlay	\$5,665,323	0	\$5,665,323
Contingency	600,000	454,304	1,054,304
Sub-total	\$6,265,323	\$454,304	\$6,719,627
Unappropriated Ending Fund Balance		, ,	40,710,027
TOTAL EXPENDITURES AND			0
AND OTHER REQUIREMENTS	\$6,265,323	\$454,304	\$6,719,627
CAPITAL CONSTRUCTION FUND REVENUES:			
Interest from investments	AT 070 070		
Transfer from General Fund	\$5,050,276	\$0	\$5,050,276
Total Operating Revenues	¢5 050 070	80,000	80,000
Beginning Fund Balance	\$5,050,276	\$80,000	\$5,130,276
TOTAL REVENUES	132,902,141 \$137,952,417	498,786 \$578,786	133,400,927
EVENDITURES AND SELECT		\$570,700	\$138,531,203
EXPENDITURES AND OTHER REQUIRE	A STATE OF THE STA		
Plant Services	\$530,952	\$0	\$530,952
Sylvania Campus Cascade Campus	29,985,840	0	29,985,840
Rock Creek Campus	47,132,546	0	47,132,546
Southeast Center	30,762,643	0	30,762,643
	16,810,095	0	16,810,095
District-wide Projects	6,264,153	80,000	6,344,153
Contingency Sub-total	6,466,188	498,786	6,964,974
Unappropriated Ending Fund	\$137,952,417	\$578,786	\$138,531,203
Balance	0	0	0
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$137,952,417	\$578,786	\$138,531,203

	Fiscal Year 2002-2003	Supplemental Budget	Fiscal Year 2002-2003
BOOKSTORE FUND	ADOPTED	Resolution	Budget
	Budget	03-000	As Amended
REVENUES:			
Sales of merchandise	\$10,247,758	\$0	\$10,247,758
Interest from investments	116,849	0	116,849
Miscellaneous income	110,000	0	110,000
Total Operating Revenues	\$10,474,607	\$0	\$10,474,607
Beginning Fund Balance	3,541,543	1,288,471	4,830,014
Total Resources	\$14,016,150	\$1,288,471	\$15,304,621
EXPENDITURES AND OTHER REQUIREMENTS:			
Bookstore Operations	\$8,973,520	\$0	\$8,973,520
Transfers out:		40	ψ0,310,020
To General Fund	420,167	250,000	670,167
To Food Services Fund	34,808	0	34,808
Contingency	4,587,655	1,038,471	5,626,126
Sub-total	\$14,016,150	\$1,288,471	\$15,304,621
Unappropriated Ending Fund Balance			7.0,000,000
TOTAL EXPENDITURES AND	0		0
OTHER REQUIREMENTS	\$14,016,150	\$1,288,471	\$15,304,621
FOOD SERVICES FUND			
REVENUES:			
Food sales	\$3,032,103	\$0	\$3,032,103
Interest from investments	14,325	0	14,325
Operating transfers in:		•	14,020
From Bookstore Fund	34,808	0	34,808
From Print Center Fund	34,808	0	34,808
From Parking Operations Fund	34,808	0	34,808
Total Operating Revenues	\$3,150,852	\$0	\$3,150,852
Beginning Fund Balance	447,662	(2,805)	444,857
TOTAL REVENUES	\$3,598,514	(\$2,805)	\$3,595,709
EXPENDITURES AND OTHER REQUIREMENTS			
Food Services Operations	\$2,767,132	\$0	\$2,767,132
Transfer to General Fund	103,356	0	103,356
Contingency	728,026	(2,805)	725,221
Sub-total	\$3,598,514	(\$2,805)	\$3,595,709
Unappropriated Ending Fund Balance	0	(\$2,000)	
TOTAL EXPENDITURES AND			0
OTHER REQUIREMENTS	\$3,598,514	(\$2,805)	\$3 505 700
044	+5,000,017	(ΨΖ,000)	\$3,595,709

PARKING OPERATIONS FUND	Fiscal Year 2002-2003 ADOPTED Budget	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
REVENUES:	budget	03-000	As Amended
Parking permits	\$1,606,368	\$0	\$4 coc 200
Parking fines	135,200		\$1,606,368
Interest from investments	28,611	0	135,200
Total Operating Revenues	\$1,770,179	0 \$0	28,611
Beginning Fund Balance	894,088		\$1,770,179
TOTAL REVENUES	\$2,664,267	(13,361) (\$13,361)	880,727 \$2,650,906
EXPENDITURES AND OTHER REQUIREMENTS:			
Parking Operations	\$1,275,015	\$0	\$1,275,015
Transfers out:		40	Ψ1,273,013
To General Fund	310,997	130,000	440,997
To Food Services Fund	34,808	0	34,808
Contingency	1,043,447	(143,361)	900,086
Sub-total	\$2,664,267	(\$13,361)	\$2,650,906
Unappropriated Ending Fund Balance	0	0	0
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$2,664,267	(\$13,361)	\$2,650,906
PRINT CENTER FUND REVENUES:			
Charges for services-internal	\$845,334	\$0	\$845,334
Charges for services-external	10,288	0	10,288
Copy machine revenues	717,095	0	717,095
Miscellaneous	12,428	0	12,428
Total Operating Revenues	\$1,585,145	\$0	\$1,585,145
Beginning Fund Balance	207,144	237,592	444,736
TOTAL REVENUES	\$1,792,289	\$237,592	\$2,029,881
EXPENDITURES AND OTHER REQUIREMENTS:			
Print Center Operations	\$1,284,279	\$0	\$1,284,279
Transfer to Food Services Fund	34,808	0	34,808
Transfer to General Fund	38,672	0	38,672
Contingency	434,530	237,592	672,122
Sub-total	\$1,792,289	\$237,592	\$2,029,881
Unappropriated Ending Fund Balance	0	0	0
TOTAL EXPENDITURES AND			
OTHER REQUIREMENTS	\$1,792,289	\$237,592	\$2,029,881

EXHIBIT A-1

03-089

	Fiscal Year	Supplemental	Fiscal Year
RISK MANAGEMENT FUND	2002-2003	Budget	2002-2003
	ADOPTED	Resolution	Budget
REVENUES:	Budget	03-000	As Amended
Charges to departments & other revenues	\$603,489	\$0	\$603,489
Other insurance reimbursements	2,000	0	2,000
Interest from investments	160,455	0	160,455
Total Operating Revenues	\$765,944	\$0	\$765,944
Beginning Fund Balance	4,584,419	(165,021)	4,419,398
TOTAL REVENUES	\$5,350,363	(\$165,021)	\$5,185,342
EXPENDITURES AND OTHER REQUIREMENTS: Insurance and Other Charges			
Self Insurance and Risk Administration	\$1,059,333	\$354,979	\$1,414,312
Transfer to General Fund		100,000	100,000
Contingency	620,000	(620,000)	0
Sub-total	\$1,679,333	(\$165,021)	\$1,514,312
Unappropriated Ending Fund Balance	3,671,030	0	3,671,030
TOTAL EXPENDITURES AND			0,011,000
OTHER REQUIREMENTS:	\$5,350,363	(\$165,021)	\$5,185,342
EARLY RETIREMENT FUND			
REVENUES:			
Interest from investments	\$92,380	\$0	\$92,380
Transfer from General Fund	780,900	0	780,900
Total Operating Revenues	\$873,280	\$0	\$873,280
Beginning Fund Balance	1,066,705	(89,115)	977,590
TOTAL REVENUES	\$1,939,985	(\$89,115)	\$1,850,870
EXPENDITURES AND OTHER REQUIREMENTS:			
Other post-retirement benefits	\$838,395	\$0	\$838,395
Contingency	400,000	(89,115)	310,885
Sub-total	\$1,238,395	(\$89,115)	\$1,149,280
Unappropriated Ending Fund Balance	701,590	0	701,590
TOTAL EXPENDITURES AND			701,090
OTHER REQUIREMENTS	\$1,939,985	(\$89,115)	\$1,850,870

EXHIBIT A-1

03-089

DEBT SERVICE FUND	Fiscal Year 2002-2003 ADOPTED	Supplemental Budget Resolution	Fiscal Year 2002-2003 Budget
REVENUES:	Budget	03-000	As Amended
Property Tax - current year	\$14,022,617	60	644.000.047
Property Tax - prior year	489,517	\$0	\$14,022,617
Interest from investments	112,569	0	489,517
Total Operating Revenues	\$14,624,703	<u>0</u> \$0	112,569 \$14,624,703
Beginning Fund Balance	3,893,792	16,001,750	19,895,542
TOTAL REVENUES	\$18,518,495	\$16,001,750	\$34,520,245
EXPENDITURES AND OTHER REQUIREMENTS: Debt Service:			
Principal - G.O. Bonds	\$7.845.000	\$45.455.000	
Interest - G. O. Bonds	\$7,845,000	\$15,155,000	\$23,000,000
Sub-total	8,726,397 \$16,571,397	846,750	9,573,147
Unappropriated Ending Fund Balance	1,947,098	\$16,001,750	\$32,573,147
TOTAL EXPENDITURES AND		0	1,947,098
OTHER REQUIREMENTS	\$18,518,495	\$16,001,750	\$34,520,245
CAPITAL LEASE/PURCHASE FUND			
REVENUES:			
Transfer from General Fund	\$195,925	\$0	\$195,925
Interest from investments	1,303	0	1,303
Total Operating Revenues	\$197,228	\$0	\$197,228
Beginning Fund Balance	43,443	(567)	42,876
TOTAL REVENUES	\$240,671	(\$567)	\$240,104
EXPENDITURES AND OTHER REQUIREMENTS:			
Debt Service:			
Principal - C.O.P.	\$95,000	\$0	\$95,000
Interest - C.O.P.	100,925	0	100,925
Sub-total	\$195,925	\$0	\$195,925
Unappropriated Ending Fund Balance	44,746	(567)	44,179
TOTAL EXPENDITURES AND		10011	44,113
OTHER REQUIREMENTS	\$240,671	(\$567)	\$240,104