

February 20, 2003

03-064

INCREASE EXPENDITURE LEVELS FOR BLANKET
CONTRACTS FOR ENVIRONMENTAL SERVICES

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FINANCIAL
RESPONSIBILITY: Wing-Kit Chung, Associate Vice President of Finance
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REPORT: The College Safety & Risk Services Department contracts with several contractors for a full range of environmental services. At the time these contracts were awarded the extent of services that would be required by the Bond Program was not known. Now that more information is known, the authorized expenditure levels of these contracts need to be increased.

Enviro-Comp Services, Inc. (#01-089) This contractor is used primarily for environmental consulting, sub-level environmental clean-up and decontamination of dry wells, underground storage tanks, and hazardous waste removal. Many of the properties recently purchased by the College now require these services. This contract was awarded on May 24, 2001 and extends through June 30, 2006, and was based on estimated expenditures of \$35,000 per fiscal year. On August 15, 2002, Board Resolution #03-011 increased the annual expenditure to \$250,000 per fiscal year. Due to the extensive number of drywells at the new Southeast site, and the fact those drywells now require inspection and registration with the City, it needs to be increased by an additional \$100,000 for Fiscal Year 03.

Rose City Contracting, Inc. (#02-061) This contractor is used primarily to remove asbestos materials from buildings that will be remodeled or demolished This contract was

awarded on January 17, 2002 and extends through June 30, 2006, and was based on estimated expenditures of \$100,000 per fiscal year. On August 15, 2002, Board Resolution #03-011 increased the annual expenditure to \$200,000 per fiscal year. It needs increased expenditure authority up to \$250,000 for Fiscal Year 03.

Note: Rose City Contracting is a State of Oregon Certified Emerging Small Business (ESB) Enterprise.

Additional expenditure authority for these two contracts is requested from the Board.

RECOMMENDATION: That the Board of Directors authorize the increased annual expenditure levels for the Safety and Risk Service Departments' contracts with Enviro-Comp Services (from \$250,000 to \$350,000), and Rose City Contracting (from \$200,000 to \$250,000). These expenditures will be from General, Capital Projects, and mostly Bond Program funds.

Director Germond moved for approval of Resolutions 03-058, 03-059, and 03-061 through 03-065 by consent agenda. It passed unanimously.