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03-051

RATIFY NEW SOFTWARE LICENSE AGREEMENT WITH
WEBCT FOR WEBCT-CAMPUS EDITION SOFTWARE

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FINANCIAL
RESPONSIBILITY: John Sneed, Director, Distance Education

APPROVED BY: Randy McEwen, Vice-President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: The Distance Education and Instructional Media Services Departments negotiated a new three (3) year software license agreement for *WebCT-Campus Edition* Software. This software is the College's Learning Management System which supports over 500 courses offered via the web, and is the virtual classroom for over 15,000 students. The WebCT software version currently being utilized by the College will no longer be supported after this Spring, and the new *Campus Edition* software is a more robust product. The new software will not be used until Spring term, but some time is needed between now and then for conversion.

The College was given an option to enter into the new license agreement before the end of the calendar year at a guaranteed total price of \$69,840 for the full term of the agreement, thus avoiding price increases in the second and third years. This transaction is exempt from the College's competitive bidding requirements, per PCC rule #200.090, Copyrighted Materials. As the total cost exceeded \$50,000, per Board Policy B703, the agreement was authorized by President Carreon and now needs ratification by Board resolution.

RECOMMENDATION: That the Board of Directors ratify the new software license agreement with WebCT for *WebCT - Campus Edition* Software. This is a three (3) year agreement for a total cost of \$69,840. Payments for this agreement will be made from general funds.