

January 16, 2003

03-040

ACCEPT PROPOSALS/AWARD CONTRACTS FOR MATERIALS TESTING AND SPECIAL INSPECTION SERVICES (postponed from December 5, 2002)

PREPARED BY: John Persen, Manager, Bond MWESB Procurement Program

FINANCIAL RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice-President, Administrative Services  
Jesus "Jess" Carreon, President

REPORT: The College has a need to qualify and select a list of firms to provide professional Materials Testing and Special Inspection Services for the building projects that are part of the current Bond Construction Program. Testing services will be required at all of the campus work sites, and will be in cooperation with the various construction managers, contractors and professional teams working at each site. The selected firms will work directly for the College. The College wishes to qualify and select more than one (1) firm able to provide the services as necessary during the construction projects.

A Request for Proposals (RFP) for Materials Testing Services was advertised in the Daily Journal of Commerce, and also released on November 4, 2002. RFP documents were sent to eleven (11) materials testing firms, and three (3) plan centers. A total of seven (7) proposals were received by the due date of November 20, 2002. The proposals were reviewed and rated by the four (4) committee members based on the following criteria and points as listed in the RFP: firm background (20), firm experience and success (20), experience of key personnel (20), value (20), administration of work (20), job understanding (20), project scheduling and coordination (20), management fee percentage (20), and MWESB experience(20); (total of 180 points possible - times 4 committee members the max. point total would be 720). A minimum of three (3) and a maximum of five (5) firms shall be placed on a contractor availability list.

Project award from the list shall be rotational as work becomes available. Proposals were received from:

<u>Materials Testing Firms</u>	<u>Total Points</u>
Carlson Testing, Inc.	635
Krazan & Associates, Inc.	581
Northwest Testing, Inc. (MBE)	581
PSI Inc.	579
Kleinfelder, Inc.	541
Mayes Testing Engineers, Inc.	530
Clair Company	498

RECOMMENDATION: That the Board of Directors accept the proposals from, and award contracts for materials testing services to, Carlson Testing, Krazan & Associates, Northwest Testing and PSI. The contracts entered into will be valid through no longer than December 31, 2007 (term not to exceed total of five years). Total expenditures to all firms are estimated to not exceed \$300,000.00 for the complete term. Funding for this work will be primarily from bond proceeds.

Director Anderson moved to approve Resolution 03-040 (postponed from the December 5, 2002 meeting) as part of the consent agenda; it passed unanimously.