

December 5, 2002

03-040

ACCEPT PROPOSALS/AWARD CONTRACTS FOR
MATERIALS TESTING AND SPECIAL INSPECTION
SERVICES

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FINANCIAL
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REPORT: The College has a need to qualify and select a list of firms to provide professional Materials Testing and Special Inspection Services for the building projects that are part of the current Bond Construction Program. Testing services will be required at all of the campus work sites, and will be in cooperation with the various construction managers, contractors and professional teams working at each site. The selected firms will work directly for the College. The College wishes to qualify and select more than one (1) firm able to provide the services as necessary during the construction projects.

A Request for Proposals (RFP) for Materials Testing Services was advertised in the Daily Journal of Commerce, and also released on November 4, 2002. RFP documents were sent to eleven (11) materials testing firms, and three (3) plan centers. No certified MWESB firms were identified that could participate in this process. A total of seven (7) proposals were received by the due date of November 20, 2002. These proposals are being reviewed and rated by the committee members based on the following criteria and points: firm background (20), firm experience and success (20), experience of key personnel (20), value (20), administration of work (20), job understanding (20), project scheduling and coordination (20), management fee percentage (20), and MWESB experience(20); total points possible would be 180. A minimum of three (3) and a maximum of five (5) firms whose proposals score 150 points or more shall be placed on a contractor availability list.

If more than five (5) firms score over 150 points then the top five (5) rated firms shall be selected for the list. Project award from the list shall be rotational as work becomes available. Proposals were received from:

<u>Materials Testing Firms</u>	<u>Total Points</u>
Carlson Testing, Inc.	XXX
Clair Company	XXX
Kleinfelder, Inc.	XXX
Krazan & Associates, Inc.	XXX
Mayes Testing Engineers, Inc.	XXX
Northwest Testing, Inc.	XXX
PSI Inc.	XXX

Note: None of the firms are certified MWESB firms.

Proposal rating results and recommendations for contract award will be presented to the Board at the December 5, 2002 meeting.

RECOMMENDATION:

That the Board of Directors accept the proposals from, and award contracts to _____

_____ for materials testing services. The contracts entered into will be valid through no longer than December 31, 2007 (term not to exceed total of five years). Total expenditures to all firms are estimated to not exceed \$300,000.00 for the complete term. Funding for this work will be primarily from bond proceeds.

Action of Resolution 03-040 was postponed until the January 16, 2003 board meeting.