

December 5, 2002

03-036

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Jesus "Jess" Carreon, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment- Trisa Kelly

Career Placement Specialist, Workforce Development Programs,  
Cascade Open Campus

Annual Salary Rate: \$34,362 Level: 3 Step: 2

Effective: November 12, 2002

|            |                           |           |
|------------|---------------------------|-----------|
| Education: | Western Seminary          | MDIV 1998 |
|            | Pastoral Care             |           |
|            | Portland State University | BA 1993   |
|            | Spanish                   |           |

Most Recent Experience: Oregon Public Employees Retirement System  
Retirement Counselor

|                 |               |                    |
|-----------------|---------------|--------------------|
| Applicant Flow: | <u>Gender</u> | <u>Ethnicity</u>   |
|                 | 8 Male        | 8 Caucasian        |
|                 | 13 Female     | 1 African American |
|                 |               | 10 Hispanic        |
|                 |               | 2 Not Specified    |

21 Total

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**ETHNIC AND GENDER DESCRIPTION OF STAFF  
PROPOSED TO BE HIRED IN DECEMBER 5, 2002 PERSONNEL REPORT**

|                  |       |
|------------------|-------|
| Female           | 1     |
|                  | <hr/> |
|                  | 1     |
| African American | 1     |
|                  | <hr/> |
|                  | 1     |

Director Palmer moved to approve Resolutions 03-036 through 03-039 and Resolutions 03-042 through 03-045. It passed unanimously.