

October 17, 2002

03-028

ACCEPT PROPOSAL/AWARD CONTRACT FOR FIVE (5)  
YEAR TELECOMMUNICATION PLAN RFP

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FINANCIAL  
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APPROVED BY: Randy McEwen, Vice-President, Administrative Services  
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REPORT: The College's Information Technology Services (ITS) Department has a need to contract with a qualified consulting firm to assist ITS Technical Staff in the development of the Five-Year Telecommunication Plan. The main purpose of developing the five-year plan will be to improve reliability, availability and bandwidth of the PCC Telecommunications infrastructure. The five-year plan will provide a detailed road map of the necessary telecommunications infrastructure modifications and enhancements that the College will need to make, in order to provide a robust infrastructure to better support multi-media content, voice, data, facsimile and video.

A Request for Proposals (RFP) for the Five (5) Year Telecommunications Plan was advertised and released on August 26, 2002. The RFP was advertised in the Daily Journal of Commerce and State of Oregon VIP System. Copies of RFP documents were sent to forty-four (44) telecommunications consulting firms, of which seven (7) vendors are registered as M/W/ESB firms. A total of ten (10) proposals were received within the deadline of September 30, 2002. The ten proposals were reviewed and rated by the committee members based on the following criteria: Cost, Integration, Vendor Qualification, Strategic direction, Vendor's vision, Support Services, Responsiveness and Partnership. The award will be granted to the proposal receiving the highest total points. Below is the list of proposals received and their respective points awarded.

<u>Consulting Firms</u>	<u>Total Points</u>
Blackwell Consutling*	70
CoEfficient	40
Finley Engineering Co (FEC)	35
Gartner Group	73
<b>NW Information Services (NIS)</b>	<b>93</b>
RCC Consultants	69
STG Group	41
W & H Pacific	61
TMC Group, LLC	76
WTC, Inc	57

Note:

\* Certified MWESB in the City of Chicago, submitted application for MBE status to the State of Oregon.

RECOMMENDATION: That the Board of Directors accept the proposal from, and award the contract to, Northwest Information Services (NIS) to develop the Five (5) Year Telecommunications Plan. The contract will be valid through November 1, 2003, subject to an annual renewal, at the option of the College, through November 1, 2007 (term not to exceed total of five years). The total contract amount will be, not-to-exceed, **\$144,435.00** for the entire term of the contract. The funding for this project will be from General Funds.

Resolutions 03-025 through 03-029 were moved for approval by Director Germond and it passed unanimously.