

September 12, 2002

03-020

EXPENDITURE AUTHORIZATION TO CONTINUE TO
CONTRACT WITH QUALIFIED REHABILITATION
FACILITIES (QRFS) TO PROVIDE TEMPORARY
EMPLOYEE SERVICES

PREPARED BY: Roger Cardinal, Manager, Procurement & Risk Services

FINANCIAL
RESPONSIBILITY: Various College-wide

APPROVED BY: Randy McEwen, Vice-President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: At the August 15, 1996 meeting, the Board authorized a three (3) year agreement with St. Vincent dePaul to provide temporary employee services to the College community (#97-022). St. Vincent dePaul is a Qualified Rehabilitation Facility (QRF) and in the past they have provided most of the temporary employee services needed by all public agencies in the Portland Metropolitan area. This contract was exempt from competitive bidding as all public agencies are obligated by law (ORS 279.850) to procure these services from a QRF whenever they are available.

At the August 19, 1999 meeting, the Board authorized a new agreement with St. Vincent dePaul to continue to provide temporary employee services for the next three (3) year period of September 1, 1999 through August 31, 2002. Total expenditures have been approximately \$300-350,000 per fiscal year and have been primarily for janitorial and clerical temporary services.

During the last fiscal year other QRFs besides St. Vincent dePaul, primarily the Galt Foundation and Goodwill Industries, have contacted the College offering to provide temporary employee services as well. Additionally, the State of Oregon now has agreements in place with all QRFs which are usable by all public agencies. Entering into separate College contracts direct with all of the QRFs is no longer necessary.

At this time, staff now just requests a total College-wide expenditure authorization of a total of \$400,000 per fiscal year to all QRFs until further notice to allow more choices in securing temporary help for the College.

RECOMMENDATION:

That the Board of Directors authorize estimated total College-wide expenditures of a total of \$400,000 per fiscal year to all QRFs, to continue to provide College-wide temporary employee services until further notice.

Director Germond moved to approve Resolutions 03-013 through 03-015 and 03-017 through 03-024 and it passed unanimously.