

August 15, 2002

03-011

INCREASE EXPENDITURE LEVELS FOR BLANKET
CONTRACTS FOR ENVIRONMENTAL SERVICES

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FINANCIAL
RESPONSIBILITY: Wing-Kit Chung, Associate Vice President of Finance
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APPROVED BY: Randy McEwen, Vice-President, Administrative Services
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REPORT: The College Safety & Risk Services Department contracts with several contractors for a full range of environmental services. At the time these contracts were awarded the extent of services that would be required by the Bond Program was not known. Now that more information is known, the authorized expenditure levels of these contracts needs to be increased.

Enviro-Comp Services, Inc. (#01-089) This contractor is used primarily for environmental consulting, sub-level environmental clean-up and decontamination of dry wells, underground storage tanks, and hazardous waste removal. Many of the properties recently purchased by the College now require these services. This contract was awarded on May 24, 2001 and extends through June 30, 2006, and was based on estimated expenditures of \$35,000 per fiscal year. It needs increased expenditure authority up to \$250,000 per fiscal year.

Rose City Contracting, Inc. (#02-061) This contractor is used primarily to remove asbestos materials from buildings that will be remodeled or demolished. This contract was awarded on January 17, 2002 and extends through June 30, 2006, and was based on estimated expenditures of \$100,000 per fiscal year. It needs increased expenditure authority up to \$200,000 per fiscal year.

Note: Rose City Contracting is a State of Oregon Certified Emerging Small Business (ESB) Enterprise.

Additional expenditure authority for these two contracts is requested from the Board.

RECOMMENDATION:

That the Board of Directors authorize the increased annual expenditure levels for the Safety and Risk Service Departments' contracts with Enviro-Comp Services (\$35,000 to \$250,000), and Rose City Contracting (\$100,000 to \$200,000). These expenditures will be from General, Capital Projects, and mostly Bond Program funds.

Resolutions 03-010 through 03-012 were moved for approval by Director Germond and passed unanimously.