

July 18, 2002

03-008

INCREASE EXPENDITURE LEVELS FOR BLANKET
CONTRACTS FOR VARIOUS TRADE SERVICES

PREPARED BY: Roger Cardinal, Manager, Procurement & Risk Services

FINANCIAL
RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY: Randy McEwen, Vice-President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: The College's Physical Plant Department establishes various trade services (minor construction, painting, electrical maintenance, etc.) multiple-year blanket contracts that are the result of formal competitive proposals and Board awards. The award resolutions estimate the annual expenditure levels of each of these contracts in order to obtain not-to-exceed expenditure approval levels. However, it is always difficult to forecast accurately, not knowing exactly what will require maintenance and repairs. Some of the annual maintenance expenditures have been going higher each fiscal year, particularly now with some bond work being performed as well under these trades contracts. Therefore, additional annual expenditure authorization is requested from the Board.

<u>Vendor/Service/Res. No.</u>	<u>Current*</u>	<u>Revised*</u>
Christenson/Electrical/#02-014	\$500,000	\$600,000
Donkin/Minor Const/#02-015	\$250,000	\$400,000
McKinstry/HVAC/#00-140	\$500,000	\$650,000
Stevens/Boiler Repair/#00-135	\$ 70,000	\$ 90,000

*per fiscal year

RECOMMENDATION: That the Board of Directors authorize the increased annual expenditure levels for the Physical Plant Department Blanket contracts for the trade service contracts as listed. These expenditures will be from General, and Capital Projects, and Capital Construction funds.

Director McKinney moved to approve Resolutions 03-001 through 03-004 and 03-006 through 03-009; it passed unanimously.