

July 18, 2002

03-007

AUTHORIZATION TO CONTINUE TO ENTER INTO
COMPUTER LEASE AGREEMENTS AND PURCHASES
DIRECT FROM APPLE COMPUTER

PREPARED BY: Avelina D. Gulmatico, Procurement Leader, Procurement & Risk Services

FINANCIAL RESPONSIBILITY: Leslie Riester, Director, Library Department

APPROVED BY: Randy McEwen, Vice President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: At the September 16, 1999 meeting, per Resolution #00-030, the Board authorized entering into a Master Lease-Purchase Agreement with Apple Computer Inc., and also authorized the first individual lease transaction for the College Multimedia Department. This lease-purchase agreement was direct with the manufacturer, Apple Computer Inc., under their Education Finance Program. Apple Computer Inc. does not allow its retailers to negotiate large quantity orders and/or offer lease options to customers.

College departments have an ongoing need to continue to lease, lease-purchase, or purchase Apple Computers and other Apple Computer components for both instructional and administrative purposes. Most educational institutions have been leasing computers in the last few years in order to remain current with technology at lower overall costs. PCC also has an existing master lease and purchase agreement with Dell for Dell computers and other peripherals, and this process has been proven beneficial for the College and requires no separate Board approval for each transaction. As the Board has already approved the Master Lease Agreement with Apple Computer, the instructional technology staff would like similar blanket approval as the Dell process, but for the continued leases of new and future apple computer equipment direct from Apple Computer, Inc.

RECOMMENDATION:

That the Board of Directors authorize entering into new lease options and/or purchases of Apple Computers and other peripherals direct from Apple Computer Inc., under the existing Master Agreement. Annual total expenditures will not exceed \$500,000, and will typically be much less. Funds for these requests will be provided by Multimedia, Library and Media Services Departments.

Director McKinney moved to approve Resolutions 03-001 through 03-004 and 03-006 through 03-009; it passed unanimously.