

June 20, 2002

02-130

ACCEPT BID/AWARD CONTRACT - PRINTING, BINDING & MAILING OF THE 2002-2003 COLLEGE SCHEDULES OF CLASSES

PREPARED BY

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FINANCIAL
RESPONSIBILITY:

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APPROVED BY

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REPORT

The College has the need for printing, binding and mailing its 2002-2003 Fall, Winter, Spring, Summer, and Early Fall terms schedules of classes. An Invitation for Bids was advertised in the Daily Journal of Commerce on May 24, 2002. Invitation for Bid documents were distributed to eight (8) vendors. Three (3) bids were received by the due date of June 13, 2002 from the following vendors:

<u>Vendor</u>	<u>Amount Bid</u>
Signature Graphics	\$357,462.36
Eagle Web Press	\$429,145.00
Oregon Lithoprint, Inc.	\$473,919.00

Note: None of the Bidder's are Certified MWESB firms. The solicitation document was sent to one Qualified Rehabilitation Facility (QRF), but they did not submit a bid response because they need to team up with a large printing company. None of the large companies were available as they were submitting bids on their own behalf.

Recommendation for award is based on an "all-or-none" basis to the lowest responsive lump sum bid total for all five (5) issues. Printing and Binding is based on: 460,000, 176-page copies for Fall, Winter, Spring, and Summer; plus 35,000, 88-page copies for the Early Fall edition, all using recycled paper (40% post consumer waste - newsprint, 30% post consumer waste - bookstock).

RECOMMENDATION

That the Board of Directors accept the low bid and award a contract for the Printing, Binding and Mailing of the 2002-2003 College Schedules of Classes to Signature Graphics in the amount of \$357,462.36. Funds for this project will come from the general fund.

Director Germond moved for approval of Resolutions 02-129 through 02-132. It was approved unanimously.