

May 16, 2002

02-104

ADOPTION OF NEW PAY RATE FOR NON-BARGAINING UNIT CONTINUING EDUCATION AND COMMUNITY EDUCATION INSTRUCTORS

PREPARED BY: Jerry Donnelly, Director of Human Resources

APPROVED BY: Jesus "Jess" Carreon, President

REPORT: In order to be competitive in recruitment and hiring on non-bargaining unit instructors in Continuing Education programs and Community Education programs, base rates for instructors need to be periodically adjusted.

The costs will be covered by revenue generated by the Continuing Education and Community Education programs.

RECOMMENDATION: That the hourly base rate for Community Education Instructors be increased by 4%, from \$19.00 to \$19.76, and that Continuing Education programs are hereby authorized to increase pay rates of individual incumbent instructors by 4%. Both are effective at the beginning of Fall Term 2002. Instructors whose rate plus the 4% increase is less than \$19.76 will be increased to \$19.76.

Director Germond moved for approval of Resolutions 02-098 through 02-105; it passed unanimously.