May 16, 2002

02-099

COMMENDATION OF RETIRING EMPLOYEE - HAZEL

COFFEY

PREPARED BY:

Human Resource Department Staff

APPROVED BY:

Jesus "Jess" Carreon, President

REPORT:

Hazel Coffey has performed faithfully in her duties as (most

recent first) Class Scheduling Coordinator, OSS 6, and Secretary for Portland Community College since May 1,

1977. She retires effective April 30, 2002.

RECOMMENDATION: That the Board COMMEND her for her service to Portland Community College and wish her well in her retirement years.

Director Germond moved for approval of Resolutions 02-098 through 02-105; it passed unanimously.