

April 18, 2002

02-091

GRANT WAIVER FROM A FORMAL COMPETITIVE
PROCESS TO CONTINUE TO CONTRACT FOR
PROFESSIONAL SERVICES FOR THE WORKFORCE
DEVELOPMENT DEPARTMENT

PREPARED BY: Avelina D. Gulmatico, Procurement Leader, Procurement & Risk Services

FINANCIAL RESPONSIBILITY: Mary K. Chalkiopoulos, Manager, Customized & Workforce Development Training Center

APPROVED BY: Randy McEwen, Vice President, Administrative Services
Jesus "Jess" Carreon, President

REPORT: The PCC Workforce Development Training Department has a need to contract with Learning Technologies Inc., a consulting firm that provides computer-based semiconductor process and customized training. The scope of work and requirements are based upon a sub-grant agreement between PCC and the Department of Community Colleges and Workforce Development. The grant is for the amount of \$75,000. It is for a collaboration between Integrated Device Technology (IDT), PCC's Customized & Workplace Training Department, and Learning Technologies Inc. The amount of \$56,000 (out of the \$75,000 total) is allotted for paying Learning Technologies Inc, to develop and install a Virtual Reality Template and Database; develop Virtual Reality Semiconductor Fab course; and a customized 'Formula for Success' course.

The College's Procurement Rules require a formal competitive process, specifically a Request for Proposals (RFP), for the acquisition of professional services that exceed \$50,000 total. Due to the requirements and constraints specified in the grant agreement, it will not be feasible for Purchasing to issue an RFP process.

RECOMMENDATION:

That the Board of Directors grant a waiver from a formal competitive RFP process to allow the College to continue to contract with Learning Technologies to provide and develop a computer-based semiconductor process and customized training for the Customized Workforce Development Training Department. The contract will be through June 30, 2002 and will not exceed \$56,000. Expenditures will be made from Grant & Contract funds.

Director Anderson moved to approve Resolutions 02-084 through 02-094 and it passed unanimously.