

February 21, 2002

02-066

APPROVAL OF PERSONNEL ACTIONS

PREPARED BY: The Human Resources Department Staff

APPROVED BY: Jesus "Jess" Carreon, President

RECOMMENDATION: That the Board of Directors approve the following actions:

A. Approval of new hires, new positions and change of position

1. Academic Professional (Non-General Fund) Appointment – Karla Kombrink

Career Placement Specialist, Steps to Success Programs – Food Stamp
Employment and Training (FSET), Cascade/Open Campus
Annual Salary Rate: \$32,536 Step: 1 Level: 2
Effective: December 5, 2001

Education:	University of Washington	BA	1998
	History		
	Stephens College	AA	1968
	History		

Most Recent Experience: Portland Community College
Career Specialist (Casual)

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	20 Female	22 White
	11 Male	2 Hispanic
		5 Asian or Pacific Islander
		1 American Indian/Alaska Native
		1 Unspecified
	<hr/> 31 Total	<hr/> 31 Total

2. Academic Professional (Non-General Fund Temporary) Appointment – Dawn Montefusco

Student Resource Specialist, PCC Prep Alternative Programs, Cascade/Open Campus

Annual Salary Rate: \$32,536 Step: 1 Level: 2

Effective: January 2, 2002 through June 20, 2002

Education:	Eastern Washington University	MFA	1996
	Creative Writing		
	New York University	BA	1992
	Liberal Arts		

Most Recent Experience: Portland Community College
Part-time Instructor, Writing and Reading

Applicant Flow: Direct Appointment

3. Academic Professional Appointment – Nerva Pfund

Retention Specialist, Student Support Services, Admissions and Advising, Sylvania Campus

Annual Salary Rate: \$32,536 Step: 1 Level: 2

Effective: January 21, 2002

Education:	Portland State University	MA	2001
	Educational Policy, Foundations and Admin Studies		
	George Fox University	BA	1998
	Management and Organizational Leadership		

Most Recent Experience: Portland Community College
Assessment Coordinator

Applicant Flow:	<u>Gender</u>	<u>Ethnicity</u>
	26 Female	35 White
	19 Male	3 African American
	4 Unspecified	3 Hispanic
		1 Asian or Pacific Islander
		2 American Indian/Alaska Native
		5 Unspecified
	<hr/> 49 Total	<hr/> 49 Total

4. Academic Professional (Non-General Fund) Appointment – Stephen Rice

Career Placement Specialist, Steps to Success North, Cascade/Open Campus
Annual Salary Rate: \$32,536 Step: 1 Level: 2
Effective: February 4, 2002

Education: University of Missouri BA 1992
Speech Communication

Most Recent Experience: Oregon Human Development
Employment Specialist

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
9 Female	8 White
12 Male	8 Hispanic
1 Unspecified	2 Asian or Pacific Islander
	4 Unspecified
<hr/> 22 Total	<hr/> 22 Total

5. Academic Professional Appointment – Krista Schumacher

Grants Writer, Academic Services, Sylvania Campus
Annual Salary Rate: \$33,791 Step: 2 Level: 2
Effective: January 22, 2002

Education: Oklahoma State University BS 1993
Journalism

Most Recent Experience: AVID Readers (Area Volunteers Instilling Desire)
Program Director and Founder

Applicant Flow:

<u>Gender</u>	<u>Ethnicity</u>
18 Female	25 White
9 Male	1 Asian or Pacific Islander
4 Unspecified	5 Unspecified
<hr/> 31 Total	<hr/> 31 Total

6. Academic Professional (Non-General Fund) Appointment – Pavel Tsyhchuk

Career Placement Specialist, Steps to Success North, Cascade/Open Campus
Annual Salary Rate: \$35,148 Step: 3 Level: 2
Effective: January 14, 2002

Most Recent Experience: Oregon Department of Human Services
Case Manager

Applicant Flow:	<u>Gender</u>		<u>Ethnicity</u>	
	8	Female	8	White
	12	Male	7	Hispanic
	1	Unspecified	3	Asian or Pacific Islander
			3	Unspecified
	<u>21</u>	Total	<u>21</u>	Total

7. Academic Professional Appointment – Elliott Vanskike

Grants Officer, Academic Services, Sylvania Campus
Annual Salary Rate: \$38,915 Step: 3 Level: 3
Effective: January 10, 2002

Education:	University of Iowa	PhD	2000
	English Literature		
	University of Iowa	MA	1992
	English Literature		
	Rutgers College	BA	1986
	Psychology and English		

Most Recent Experience: Flying Rhinoceros, Inc.
Editorial Manager

Applicant Flow:	<u>Gender</u>		<u>Ethnicity</u>	
	8	Female	14	White
	7	Male	1	Asian or Pacific Islander
	4	Unspecified	4	Unspecified
	<u>19</u>	Total	<u>19</u>	Total

8. Administrative Appointment – Yohannes Alemu

Manager, Cashiering Services, Financial Services, Sylvania Campus
Annual Salary Rate: \$50,000 Level: 25
Effective: January 22, 2002

Education:	University of Phoenix	BS	2001
	Business Administration		

Most Recent Experience: Alemu Consulting
Business Consultant

Applicant Flow:

Gender
16 Female
22 Male
1 Unspecified

Ethnicity
30 White
2 African American
2 Hispanic
3 Asian or Pacific Islander
2 Unspecified

39 Total

39 Total

9. Administrative Appointment – Moira Burke

Digital Services Coordinator, Technical Services Department, Library, Sylvania Campus

Annual Salary Rate: \$39,957 Level: 24

Effective: January 14, 2002

Education: University of Oregon BA 2001
Computer Science

Most Recent Experience: University of Oregon
Webmaster

Applicant Flow:

Gender
11 Female
19 Male
6 Unspecified

Ethnicity
25 White
1 Hispanic
3 Asian or Pacific Islander
7 Unspecified

36 Total

36 Total

10. Administrative (Non-General Fund) Appointment – Louise Minisce

Manager, Workforce Development, Dislocated Workers Program, Cascade Open Campus

Annual Salary Rate: \$55,000 Level: 26

Effective: February 4, 2002

Education: Eastern Oregon University BS 1990
General Studies
Suffolk County Community College AA 1972
General Studies

Most Recent Experience: Tillamook Bay Community College
Director, Workforce Services

Applicant Flow:

Gender
29 Female
20 Male
4 Unspecified

Ethnicity
37 White
6 African American
1 Hispanic
1 Asian or Pacific Islander
2 American Indian/Alaska Native
6 Unspecified

53 Total

53 Total

11. Administrative Appointment – Cheryl Stanley

Manager, Campus Computer and Facilities Resources, Sylvania Campus
Annual Salary Rate: \$45,500 Level: 25
Effective: January 2, 2002

Education: University of Phoenix Management BS 2001

Most Recent Experience: Tek Systems Contractor

Applicant Flow:

Gender
5 Female
38 Male
3 Unspecified

Ethnicity
36 White
1 African American
2 Hispanic
1 Asian or Pacific Islander
6 Unspecified

46 Total

46 Total

12. Faculty Appointment – Trista Cornelius

Job Share with Alison Apotheke

Instructor, Composition and Literature, Business and Humanities Division, Rock Creek Campus
Annual Salary Rate: \$39,049 @ .47 FTE Step: 1
Effective: January 2, 2002 through 6/20/02

Education: Portland State University MA 1999
English
Pacific University BA 1994
English

Most Recent Experience: Portland Community College
Part-time Instructor, Composition and Literature

Applicant Flow: Direct Appointment

13. Faculty Appointment – Hamid Moosavi-Rad
Professional Leave Replacement for Jim Rett

Instructor, Civil and Mechanical Engineering Technology, Engineering, Mathematics
and Technology Division, Sylvania Campus

Annual Salary Rate: \$40,058 Step: 3

Effective: January 2, 2002 through September 7, 2002

Education:	Oregon State University	PhD	1988
	Mechanical Engineering		
	Virginia Tech	MS	1981
	Mechanical Engineering		
	University of New Haven	BS	1979
	Mechanical Engineering		

Most Recent Experience: Portland Community College
Part-time Instructor, Mechanical Engineering

Applicant Flow: Direct Appointment

ETHNIC AND GENDER DESCRIPTION OF STAFF
PROPOSED TO BE HIRED IN FEBRUARY 21, 2002 PERSONNEL REPORT

Female	8
Male	5
	<hr/>
	13
White	10
African American	1
Hispanic	1
Asian or Pacific Islander	1
	<hr/>
	13