

December 13, 2001

02-054

BID AWARD - FIRE SUPPRESSION SYSTEMS SERVICES

PREPARED BY: Denise Jeffords, Buyer/Contract Specialist

FINANCIAL RESPONSIBILITY: Steve Sivage, Director, Physical Plant

APPROVED BY Randy McEwen, Vice President, Administrative Services
Jesus "Jess" Carreon, President

REPORT

An Invitation to Bid (ITB) was issued for Fire Suppression Systems Services for all campuses and centers (except the Washington County Workforce Training Center and the Portland Metropolitan Training Center) for a total contract period not to exceed three years and six months. These services are to provide general sprinkler system maintenance, repairs and/or new installations as necessary. The average amount expended for this contract is \$140,000 annually.

The Invitation to Bid (ITB) was advertised in the Daily Journal of Commerce and posted on the State Vendor Information Program on October 22, 2001. ITB documents were sent to twenty-four (24) vendors, nine (9) of which were certified MWESB firms, as well as six (6) plan centers. Seven (7) bids were submitted by the due date of November 20, 2001 and were evaluated to determine a low, responsive bid based on a total points formula of the weighted hourly rate for Sprinkler Fitter positions and weighted percentages of materials mark-up over costs. The following is a summary of the bids received:

	<u>Total Points</u>
Basic Fire Protection, Inc.	2550.0
Western States Fire Protection	2910.0
McKinstry Company	3175.0
Grinnell Fire Protection	3182.5
Cascade Fire Protection	3390.0
Sound Fire Protection, Inc.	3720.5
Patriot Fire Protection, Inc.	3835.0

Note: None of the Bidders are certified MWESB firms.

RECOMMENDATION:

That the Board of Directors accept the low, responsive bid and award a contract to Basic Fire Protection, Inc. for Fire Suppression Systems Services for a contract period not to exceed three (3) years and six (6) months. Authorize annual estimated expenditures of \$140,000 for each year of this contract. The expenditures will be paid from the General Fund and Capital Projects Fund.

Director Germond moved to approve Resolutions 02-053 through 02-055 and it passed unanimously.